

## CONTRACT NAME: MEMORANDUM OF UNDERSTANDING BETWEEN DAVIS FARM TO SCHOOL AND DAVIS JOINT UNIFIED SCHOOL DISTRICT

**BRIEF DESCRIPTION OF CONTRACT:** The Davis Joint Unified School District (DJUSD) and Davis Farm to School (DF2S), a project of the Davis Farmers Market Alliance (501c3), enter into this Memorandum of Understanding (MOU) in order to further collaborative efforts to support the health, wellness, environmental stewardship and general education of all DJUSD students. The collaboration seeks to teach students about where their food comes from and how it is grown, and to help students participate in protecting the natural environment.

**FISCAL IMPACT:** This agreement covers the two-year time period from November 2018 to October 2021. This agreement is subject to availability of appropriate DJUSD and DF2S resources; DF2S will engage with the community as necessary to enlist support for and funding of this work.

## **Davis Joint Unified School District and Davis Farm to School Memorandum of Understanding**

November 1, 2018

The Davis Joint Unified School District (DJUSD) and Davis Farm to School (DF2S), a project of the Davis Farmers Market Alliance (501c3), enter into this Memorandum of Understanding (MOU) in order to further collaborative efforts to support the health, wellness, environmental stewardship and general education of all DJUSD students. The collaboration seeks to teach students about where their food comes from and how it is grown, and to help students participate in protecting the natural environment. This agreement is subject to availability of appropriate DJUSD and DF2S resources and covers the two-year time period from School Years 2018 through 2021 (November 2018 – October 2021). DJUSD and DF2S will report annually to the Board of Education and the community on progress towards these goals<sup>1</sup> and will strive to appropriately recognize the contributions of each party towards attaining these goals. These goals will be taken into consideration as DJUSD conducts strategic planning. The implementation of these goals will be assisted by the appointment of a liaison from the Board of Trustees to DF2S. DF2S will engage with the community as necessary to enlist support for and funding of this work. **Our work together is guided by the following goals and implementation strategies:**

### **Goal #1: Promote farm fresh foods in schools**

- 1.1.** DJUSD and DF2S will work together to promote farm fresh foods in the school meal program, encourage students to increase consumption of fresh produce, and support Student Nutrition Services (SNS) to increase purchases from local<sup>2</sup> farmers.

#### **Implementation Strategies:**

- 1A.** As appropriate, DF2S will provide guidance to farmers, distributors, and SNS in order to facilitate the purchase of local produce for the school meal program. DF2S will discuss with SNS the feasibility of enlisting the services of a forager in order to facilitate the purchase of farm fresh, local produce.
- 1B.** When requested, DF2S will collaborate with SNS to offer educational opportunities on topics related to farm fresh fruits and vegetables and seasonal menus.
- 1C.** DF2S and SNS Director and/or staff representative will meet to discuss mutual goals and implementation strategies at least twice per year.
- 1D.** DF2S will help facilitate taste testing of locally procured fruits and vegetables when opportunities arise.

### **Goal #2: Reduce solid waste through a comprehensive waste management program**

- 2.1** DJUSD and DF2S will work together to maintain and expand a comprehensive waste management program through Davis RISE (Recycling Is Simply Elementary) and ALL (All Lunch

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<sup>1</sup> This MOU is supported by the following DJUSD Board of Education policies: Food and Nutrition Policy 10.7-1 (April 2004); Food Service/Child Nutrition Program BP 3550 (May 2013); Student Wellness Policy (BP 5030); and Integrated Waste Management Policy (BP 3511/1).

<sup>2</sup> Local is defined by DJUSD and DF2S as a 300-mile radius from Davis, CA, with preference for Yolo County purchases.

Leftovers.) Compost programs integrated into district operations at all district sites (school sites, Central Kitchen, district offices).

**Implementation Strategies:**

- 2A.** DJUSD will maintain a Davis RISE District Coordinator job description and DavisRISE site coordinators for each school as VSA stipend employees, paid for with the savings generated by waste reduction efforts.
- 2B.** DJUSD will endeavor to integrate responsibilities for maintenance of the waste management program into job descriptions for Maintenance and Operations (M&O) staff, as appropriate, and subject to necessary negotiations with certified and/or classified staff.
- 2C.** DJUSD Student Nutrition Services, DavisRISE, and DF2S will work together to identify school meal products and packages that can be reused, recycled, or composted in order to minimize the solid waste generated by the school meal program, reduce solid waste disposal fees, and protect the environment.
- 2D.** DJUSD and DF2S will work together to foster community partnerships that support the expansion and sustainability of the waste management programs, including partnering on grant proposals as appropriate.
- 2E.** DJUSD's Maintenance and Operations representatives will meet periodically with DF2S representatives to ensure the smooth implementation of these agreed upon goals.
- 2F.** DJUSD and DF2S will attempt to maintain consistent waste management containers for managing school lunch waste, for example, in terms of color, shape and size for each waste or recyclable category so as to create an effective education program and to achieve the best savings through reduction in waste hauled.
- 2G.** DF2S will consider creating a junior recycling program targeting a particular grade/grades.

**Goal #3: Provide experiential education opportunities by supporting student gardens, student farms and arboretums, farm field trips to local farms, and cooking classes highlighting seasonal foods.**

- 3.1** DJUSD and DF2S will work together to maintain and sustain existing school gardens, school farms, and arboretums at every school site.
- 3.2** DJUSD and DF2S will work together to offer an educational farm field trip for every second grade student in the district. DF2S will consider expanding this program and scope to target additional grades.
- 3.3** DF2S launched in fall 2018, a new "Little Chefs" program for 3<sup>rd</sup> grade students in cooperation with the Davis Food Co-op; DJUSD will assist in providing access and information to 3<sup>rd</sup> grade teachers about this program opportunity.

**Implementation Strategies:**

- 3A.** DJUSD will work with DF2S garden coordinators and school site principals to designate areas at all school sites for school gardens or school farms, and will work to integrate these into the overall environment of the school sites to the extent resources are available as a part of creating an educational outdoor landscape environment.

**3B.** DF2S will meet with M&O staff as needed to ensure the sustainability of the gardens. M&O will make every effort to assist garden coordinators with the physical maintenance and operation of the school gardens/farms.

**3C.** DF2S will offer competitive matching grant opportunities for school gardens/farms. DF2S will provide regular meetings for school site Farm to School teams, including school garden coordinators, DavisRISE coordinators, DJUSD teachers, staff and volunteer parents. Meetings will include voluntary professional development opportunities that support using the campus environment as venues for teaching core academic standards, subject to the oversight and approval of the Director of Curriculum or similar position.

**3D.** DJUSD M&O and DF2S will conduct “walkabouts” every year to ensure strong communication between school sites, Garden and DavisRISE Coordinators, DJUSD Maintenance and Operations, and Davis Farm to School.

**3E.** DF2S Garden and DavisRISE Coordinators will use the appropriate procedures and forms to request any needed or desired work or changes to school garden or recycling sites.

**3F.** When planting new fruit trees, DF2S Garden Coordinators will follow the Fruit Tree Agreement and list of approved fruit trees.

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Jeri Ohmart  
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Davis Farm to School, a project of  
Davis Farmers Market Alliance 501c3

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Randii MacNear  
Executive Director  
Davis Farmers Market Alliance (501c3)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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Bruce Colby  
Associate Superintendent, Business Services  
Davis Joint Unified School District

Date: \_\_\_\_\_

DJUSD Board Approved: \_\_\_\_\_