

**CONTRACT NAME: AGREEMENT BETWEEN MUSIC THEATRE
INTERNATIONAL, INC. AND DAVIS JOINT UNIFIED SCHOOL DISTRICT**

BRIEF DESCRIPTION OF AGREEMENT: Music Theatre International is a theatrical licensing agency. Davis Senior High School Drama Theatre Board Club is contracting for the licenses for six performances of *Little Women* in November 2018.

FISCAL IMPACT: The total cost for the six performances is \$3,384. Donations and ticket revenue, deposited in the Drama Theatre Board Club's DHS ASB account, will fund these costs.

MTI PRODUCTION CONTRACT

Your MTI Rep: KYLE RUTKOWSKI
Your MTI Account Number: 2087070
Contract #: 9517698 Printed on: 07/18/18

Licensee:

DAVIS SENIOR HIGH SCHOOL
ATTN.: GWYNETH BRUCH
315 W 14TH ST
DAVIS, CA 95616

TELE#: 530-757-5400 X102 FAX: 530-757-5492
E-MAIL: gbruch@djsd.net

- REPRINT -

Contract Issue Date: 07/18/18
Contract Expiration Date: 08/29/18
Valid For Performances From: 11/02/18 - 11/10/18

THIS IS A LICENSE FOR AN AMATEUR PRODUCTION OF:
LITTLE WOMEN

SPECIAL CONDITIONS

ROYALTY

ROYALTY A) \$335.00 For Each Regular, Benefit or Other Performance
Provisions: Regular Performance
Seating Limited to 200 per Performance
Tickets @ 16.00 12.00 10.00

SECURITY DEPOSIT

\$400.00 to be refunded following the safe, timely return of the rented material to us, less handling/shipping/missing materials/brokerage fees, late charges and/or any outstanding account obligations.

RENTAL FEE

\$900.00 for a standard set of materials or any part thereof
Provisions:

See attached ADDITIONAL MATERIALS page for a complete list of all materials included in the Standard Rental Set.

The Standard Rental Set (see attached) is the ONLY acting edition authorized by the Authors and MUST be rented from us as a condition of this offering.

If the rental materials are needed in advance of the standard two-month rental period, they may be rented for \$400.00 extra each month or part thereof, pending availability.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

CONTRACT CONFIRMATION

COMPLETE THIS COPY AND RETURN TO MTI

Your MTI Rep: KYLE RUTKOWSKI
Your MTI Account Number: 2087070
Contract #: 9517698 Printed on: 07/18/18

CONFIRMATION OF PERFORMANCE INFORMATION

Name of Organization: DAVIS SENIOR HIGH SCHOOL

Name of Show: LITTLE WOMEN

Name and address of performance space/venue: RICHARD BRUNELLE PERF. ARTS CENTER
315 W 14TH ST, DAVIS, CA 95616

Date(s) of performance(s): 11/02/2018 - 11/10/2018

Contract Expires: 08/29/2018

Please list number of performances

for each calendar month: November - 6

SHIP WITH:

☐ Partial/Alternate Orchestration

☐ Full Orchestration

☐ No Orchestration

(check one)

(If "Partial," you MUST mark the required parts on the ORCHESTRATION DETAILS sheet, and return a copy with your signed contract.)

Royalty A for 6 performance(s) @ \$ 335.00 per performance, a total of \$ 2010.00

RENTAL: \$900.00 for a standard set of materials or any part thereof \$ 900.00

ADDITIONAL RENTAL (Outside of the standard two (2) month period): \$400 per month X months \$

SECURITY FEE: Your security fee MUST be paid in full by check, credit card or money order (No Purchase Orders accepted) in order to process your license. \$ 400.00

Failure to do so may result in a delay in the processing of your license.

ADDITIONAL MATERIALS GRAND TOTAL (from ADDITIONAL MATERIALS page): \$

SALES TAX (CA, CT, MN, NJ, NY): CT, MN & NY: Apply to all Materials and Shipping fees. CA&NJ residents apply to Materials only. 8.25% \$ 74.25

TOTAL: \$ 3384.25

TOTAL AMOUNT ENCLOSED: \$ 2984.25 in Purchase order \$ 400 credit card

OUTSTANDING OBLIGATIONS: \$

SHIPPING

Shipment is made by UPS or FEDEX Ground Service unless otherwise instructed. You will be billed for all shipping charges.

Canadian and overseas shipments are by most efficient carrier, unless otherwise instructed.

Special Shipping Instructions: (check one)

☐ RUSH

☐ SECOND DAY

☐ STANDARD

Shipping Address: _____

(NO P.O. BOXES)

City: _____ State: _____ Zip/Postal Code: _____

PAYMENT

☐ CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)

☒ CREDIT CARD:

☐ VISA

☐ MASTERCARD

☐ AMERICAN EXPRESS

Card Number: _____ Exp. Date: _____

Name on Card: _____ Billing Postal Code: _____

Signature: _____ Amount: 400

*PLEASE NOTE: ANY REFUNDS ISSUED ON CREDIT CARD PAYMENTS WILL BE PAID TO THE ORGANIZATION BY CHECK

☒ PURCHASE ORDER: For schools and government agencies ONLY, a signed, authorized purchase order is acceptable for ROYALTY and RENTAL payment. YOU MUST STILL return your check, money order or credit card information for the SECURITY FEE along with your signed, authorized P.O. with this license to cause materials to be shipped.

ACCEPTANCE

By signing below, you agree that you have read and that you understand the terms and conditions set forth in this Production Contract and the accompanying Performance License and agree to abide by terms and conditions contained therein. A copy of MTI's Performance License can be found online at www.MTIShows.com/PerfLicense.

PRINT YOUR NAME _____ TITLE _____

AUTHORIZED SIGNATURE _____ DATE _____

DAYTIME TELEPHONE _____ EMAIL _____

YOU MUST COMPLETE AND RETURN THIS PAGE WITH PAYMENT

**DSHS
CLUB MEETING MINUTES FORM**

Document the activities and financial decisions of your club every meeting. Attach a copy of this form if you make a Purchase Order Request.

NAME OF CLUB Drama Board

Meeting Date and Time: 7/26/18 2:00 Location: Virtual

Meeting Attendees: (Please list the members present and attach a copy of the sign in sheet) Jordan Hayakawa, Chloe Sears, Nathan Sweet
Lee Libet, Sophie Fingerman, Neil Das, Bela Acosta

1. The meeting was called to order by: Jordan Hayakawa.
2. The minutes of the previous meeting dated _____ were read and approved, or corrected and approved.
3. The following purchase order requests were made. Be sure to complete a P.O. Request Form for each expense you wish to make.

Vendor Name	Amount	Purpose of Expenditure
MTI	\$2985	Rights - Little Women
^{to} Gump ^{Back}	\$400	Security fee

Motion by: Jordan Hayakawa Second By: Lee Libet

Vote Count: 6 Number For: 6 Number Opposed: _____

4. Communication and Reports (take brief notes of the discussions you hold, the activities you plan, the progress you make, etc. You may continue on the back if you need space)

Submitted by:

ASB Club/Class Secretary: Jordan Hayakawa 7/27/18
(Signature and Date)

ASB Club/Class Advisor: [Signature] 7/27/18
(Signature and Date)

Distribution: White: ASB Yellow: Finance Pink: Club

**DSHS ASSOCIATED STUDENT BODY
PURCHASE ORDER REQUEST FORM**

This is a PO request only, not an authorization to use club funds. The approved Purchase Order will be delivered to the Club Advisor.

Please allow at least 5 business days to receive the valid Purchase Order. Submit original receipts for reimbursement.

Date of request: 7/27/18 Submitted by: Jordan Hayakawa

Vendor Information: *Who receives the check*

Name Music Theatre International

Address _____

Phone _____ Fax _____

Quantity	Item Description	Price per Unit	Total Price
1	Little Women Rights+Royalties	\$2985	\$2985
		Subtotal	
		Tax: 8.5%	
		Shipping	
		Total	\$2985

Please attach Club Minutes approving this expenditure. Include backup documentation to support the expense (estimates, order forms, etc.)

Club Name: Drama Board

APPROVAL SIGNATURES:

Club President / Treasurer: Jordan Hayakawa

Club Advisor: Ka [Signature]

Administrator: _____

Bookkeeper: _____

**DSHS ASSOCIATED STUDENT BODY
PURCHASE ORDER REQUEST FORM**

This is a PO request only, not an authorization to use club funds. The approved Purchase Order will be delivered to the Club Advisor.

Please allow at least 5 business days to receive the valid Purchase Order. Submit original receipts for reimbursement.

Date of request: 7/27/18

Submitted by: Jordan Hayakawa

Vendor Information: *Who receives the check*

Name Gwyneth Bruch

Address _____

Phone _____

Fax _____

Quantity	Item Description	Price per Unit	Total Price
1	Security fee	\$400	\$400
		Subtotal	
		Tax: 8.5%	
		Shipping	
		Total	\$400

Please attach Club Minutes approving this expenditure. Include backup documentation to support the expense (estimates, order forms, etc.)

Club Name: Drama Board

APPROVAL SIGNATURES:

Club President / Treasurer:

Jordan Hayakawa

Club Advisor:

[Signature]

Administrator: _____

Bookkeeper: _____