



DAVIS JOINT UNIFIED SCHOOL DISTRICT SURPLUS ITEM REQUEST

The following items are required to be approved for surplus by the Board of Education:

- Any item with a purchase price of \$500 or more.
- Any item purchased as "equipment" or "furniture", regardless of purchase price.

Computer Equipment

- Please include ANY technology equipment (computers, printers, keyboards, etc) so that Technology can be notified of their deletion

Like items without individual inventory/serial or other identifying numbers may be grouped together, such as "140 student desks" or "50 ABC of Reading textbooks IBN #123456789".

District Inventory #	Description (books--include titles or IBN#)	Serial/other identifying number	Condition (e.g. Good, Broken, Obsolete)	Location (Site Name)	Other
13247	Aver Media Document Camera	616408030	Broken	Cesar Chavez Elementary	
10659	Aver Media Document Camera	620498020	Broken	Cesar Chavez Elementary	
13241	Aver Media Document Camera	617448030	Broken	Cesar Chavez Elementary	
13281	Aver Media Document Camera	617568030	Broken	Cesar Chavez Elementary	
13290	Aver Media Document Camera	620208020	Broken	Cesar Chavez Elementary	
	Dell keyboard	04N454	Obsolete	Cesar Chavez Elementary	
	Apollo - OH - Projector	1123105	Obsolete	Cesar Chavez Elementary	

1. Fill out form as completely as possible.
2. Submit to Tara Salaices in Technology, tsalaices@djUSD.net or fax 757-5313.
4. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contacted.

Completed By: Silvana Cagnasia Dalessandro

Date Completed: 24-May-18

Contact Name: Silvana

Contact Phone: 5307575490



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07380	Overhead Projector		Good.	MPPR.	
	Type writer.		Old.	MPPR.	
	TV.		Good	70.	
	Scanner.		Old	70.	
	Portable screen		Old.	70.	
	TV.		Old.	31	
	T.V.		Old.	29.	
	T.V + VHS		Old.	25.	

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Completed By: Daniela Loyda

Date Completed: 5/29/18

Contact Name: Daniela Loyda

Contact Phone: 530 757-5490