

# CONTRACT NAME: AGREEMENTS BETWEEN THE LAWRENCE HALL OF SCIENCE AND DAVIS JOINT UNIFIED SCHOOL DISTRICT

**BRIEF DESCRIPTION OF CONTRACT:** These agreements between The Lawrence Hall of Science and Davis Joint Unified School District are for three fifth grade class field trips for Willett Elementary students to participate in presentations on March 6, April 17 and April 26. The classes will be learning about engineering using math and science skills.

**FISCAL IMPACT:** The cost for each program is funded by donations from parents.



THE LAWRENCE  
HALL OF SCIENCE  
UNIVERSITY OF CALIFORNIA, BERKELEY

**INHOUSE CONTRACT Contract#: EMS12591 Program Date: 4/17/2018**

This contract is subject to cancellation unless **total payment or a purchase order** in the amount of **\$450.00** is received by: **2/12/2018**

The Lawrence Hall of Science has no binding commitment to present this program until and unless payment is received.

Name of Organization: **Willett Elementary School**  
Address, City, Zip: **1207 Sycamore Lane, Davis, 95695**

Person making reservation: **Jocelyn Guansing**  
Reserver's Phone: **408-655-1028**  
Reserver's Email: **rbrooks@djud.net**

Contact person at site: **Heidi Perry**  
School Phone: **530-757-5460**  
Fax#:

**Special considerations:** ~32 students total. There is a maximum of 32 students per workshop. Declined show at \$50/class. This school booked 3 visits: 3/6/18-EMS12590, 4/17/18-EMS12591, 4/26/18-EMS12592. Teacher in charge on this date is Mary Schembri (530) 574-7248. We require 1 adult chaperone (admitted free) for every 7 students. Additional adults over this ratio will be charged \$12 (\$14 if a show is included) at the door. Your school has parent drivers so a 1 chaperone per 4 students is permitted. 8 adult chaperones are free and required for your group. Teachers are not included in the chaperone count.

**TOTAL PROGRAM COST: \$450.00**

*This registration contract must be signed and returned to the Hall.*

Email to: lhsreg@berkeley.edu  
Fax to: 510-643-0994  
Mail to: The Lawrence Hall of Science  
Attn: Registration Office  
1 Centennial Drive  
Berkeley, CA 94720-5200



THE LAWRENCE  
HALL OF SCIENCE  
UNIVERSITY OF CALIFORNIA, BERKELEY

**Contract#: EMS12591 Program Date: 4/17/2018**

**INHOUSE Terms and Conditions:**

**Payment**

**Payment is due 30 days after today** or 6 weeks prior to your program delivery date (whichever comes first). If payment is not received within that time, your program will be cancelled. Payments can be made by Purchase order, Visa, MasterCard, Discover or American Express, or by a single check made payable to The Regents of the University of California.

**Program Details**

You are responsible for checking the dates, times and program title and notifying us within 24 hours if it there is an error so corrections can be made.

**Rescheduling**

You may reschedule your program up to 6 weeks in advance of the delivery date. Rescheduling will be done based on resource availability and cannot be guaranteed.

**Cancellations**

You may cancel your program up to 6 weeks in advance of the delivery date with no penalty. For cancellations made less than 6 weeks in advance, no refunds will be issued.

**Field Trip Requirements**

An adult chaperone is required for every 7 students (and is admitted to the Hall for free). Groups with disciplinary issues will be asked to leave and refunds will not be given.

**Late Arrival**

If your group arrives more than 10 minutes late for your workshop, we will work with you to give you an abbreviated version of the workshop. In some cases your program could be cancelled with no refund.

**Entire Agreement**

In the event of any conflict between this Inhouse Contract and any Purchase Order or other agreement purporting to establish the terms for this Program, this Inhouse Contract will prevail. The Lawrence Hall of Sciences rejects any additional terms and conditions offered by Organization at any time, irrespective of the Lawrence Hall of Science's acceptance of any payment.

Please contact us if you have questions:

[lhsreg@berkeley.edu](mailto:lhsreg@berkeley.edu)

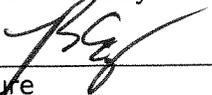
(510) 642-5134

The undersigned is duly authorized by Organization to sign this contract and, if applicable, that Organization is duly authorized to represent third parties receiving the program hereunder.

Signature

Date

Name and Title

  
**Bruce E. Colby**  
**Chief Business Officer**

2/5/18



THE LAWRENCE  
HALL OF SCIENCE  
UNIVERSITY OF CALIFORNIA, BERKELEY

**Schedule for Tuesday, 4/17/2018:**

**Inhouse Contract#: EMS12591 Total Cost: \$ 450.00 Payment Due: 2/12/2018**

Name of Organization: **Willett Elementary School**  
Address, City, Zip: **1207 Sycamore Lane, Davis, 95695**

Person making reservation: **Jocelyn Guansing**  
Reserver's Phone: **408-655-1028**  
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The following programs(s) have been reserved and will be held at the Lawrence Hall of Science:

Time	Grade(s)	Students	Title	Price
11:00-12:00	5	32	Engineering Artbots	\$450.00

Space below for staff only:

Date Taken: 1/29/18 By: CW Reviewed/Sent: 2/2/2018 By: CW



THE LAWRENCE  
HALL OF SCIENCE  
UNIVERSITY OF CALIFORNIA, BERKELEY

PO#:	Amount:	Received on:	
Check/CC:	Rec'd on:	Amount:	Receipt:
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V.S.D. charges: #: _____ at \$ _____ & # _____ at \$ _____ = Total Paid \$ _____			
Receipt #: _____ PO written on: _____ (or) Refund for \$ _____ Written on: _____ By: _____			



THE LAWRENCE  
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**INHOUSE CONTRACT Contract#: EMS12590 Program Date: 3/6/2018**

This contract is subject to cancellation unless **total payment or a purchase order** in the amount of **\$450.00** is received by: **2/12/2018**

The Lawrence Hall of Science has no binding commitment to present this program until and unless payment is received.

Name of Organization: **Willett Elementary School**  
Address, City, Zip: **1207 Sycamore Lane, Davis, 95695**

Person making reservation: **Jocelyn Guansing**  
Reserver's Phone: **408-655-1028**  
Reserver's Email: **rbrooks@djud.net**

Contact person at site: **Heidi Perry**  
School Phone: **530-757-5460**  
Fax#:

**Special considerations:** ~32 students total. There is a maximum of 32 students per workshop. Declined show at \$50/class. This school booked 3 visits: 3/6/18-EMS12590, 4/17/18-EMS12591, 4/26/18-EMS12592. Teacher in charge on this date is Chelsea Breckenridge (916) 204-8136. We require 1 adult chaperone (admitted free) for every 7 students. Additional adults over this ratio will be charged \$12 (\$14 if a show is included) at the door. Your school has parent drivers so a 1 chaperone per 4 students is permitted. 8 adult chaperones are free and required for your group. Teachers are not included in the chaperone count.

**TOTAL PROGRAM COST: \$450.00**

*This registration contract must be signed and returned to the Hall.*

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1 Centennial Drive  
Berkeley, CA 94720-5200



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**Contract#: EMS12590 Program Date: 3/6/2018**

**INHOUSE Terms and Conditions:**

**Payment**

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Signature

Date

2/5/18

**Bruce E. Colby**  
**Chief Business Officer**

Name and Title



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UNIVERSITY OF CALIFORNIA, BERKELEY

**Schedule for Tuesday, 3/6/2018:**

**Inhouse Contract#: EMS12590 Total Cost: \$ 450.00 Payment Due: 2/12/2018**

Name of Organization: **Willett Elementary School**  
Address, City, Zip: **1207 Sycamore Lane, Davis, 95695**

Person making reservation: **Jocelyn Guansing**  
Reserver's Phone: **408-655-1028**  
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Contact person at site: **Heidi Perry**  
Organization Phone: **530-757-5460**

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**INHOUSE CONTRACT Contract#: EMS12592 Program Date: 4/26/2018**

This contract is subject to cancellation unless **total payment or a purchase order** in the amount of **\$450.00** is received by: **2/12/2018**

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Person making reservation: **Jocelyn Guansing**  
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Berkeley, CA 94720-5200



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**Contract#: EMS12592 Program Date: 4/26/2018**

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Payment

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2/5/18

**Bruce E. Colby**  
**Chief Business Officer**

Name and Title



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**Schedule for Thursday, 4/26/2018:**

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