

CONTRACT NAME: AGREEMENT BETWEEN ADVANCED TECHNOLOGY GROUP (ATG) AND DAVIS JOINT UNIFIED SCHOOL DISTRICT.

BRIEF DESCRIPTION OF CONTRACT: This agreement between Advanced Technology Group (ATG) and DJUSD is for ATG to act as an agent for the District with AT&T for the purpose of auditing billing records. This agreement expires on June 30, 2020.

Letter of Authorization/Consultant NDA

January 25, 2018

To: AT&T

Please be advised that we, Davis Joint USD have entered into a consulting agreement with Advanced Technology Group (ATG) with an office location at 1731 Capri Drive, Yuba City, CA 95993 to operate as our agent to AT&T for the purpose of auditing customer's billing record. Consultant will perform the consultancy work in connection with the AT&T services and accounts identified below.

(AT&T Account Number)	(AT&T Circuit ID)	(AT&T Contract ID)
9391031771		C3-A/B 12 10 TS 01
9391027085		C3-A/B 12 10 TS 01

This Letter of Authorization/NDA agreement expires on: June 30, 2020

Subject to the terms of this LOA/NDA, AT&T agrees: to accept Customer's authorization and designation of the consultant to perform the consultancy work and to otherwise reasonably cooperate with the consultant in accordance with the intents and purposes of this LOA/NDA.

Consultant agrees to follow any AT&T processes and procedures established by AT&T in connection with the service that relate to the consultancy work.

Customer hereby authorizes AT&T to release to consultant any and all information necessary for consultant to perform the consultancy work. Customer acknowledges and agrees that AT&T's release of such information does not breach any confidentiality, privacy or security obligations that may be in place between AT&T and customer. Customer acknowledges and agrees that consultant may perform certain of the consultancy work by using certain AT&T online ordering and managements tolls that require login and password. Customer understands and agrees that it is responsible for maintaining the confidentiality of such information and for restricting access to its computers. Customer agrees to accept responsibility for all activities that occur under its account with its login or password. Customer agrees that AT&T may rely on the authority of anyone accessing customer's account or using its login and password.

All information that is confidential and proprietary to AT&T shall be labeled as such and shall be deemed the property of AT&T. Consultant may disclose AT&T confidential information to customer and both parties will hold all information in confidence. A receiving party may not disclose such AT&T confidential information to another party unless required by laws to provide such AT&T confidential information.

Either customer or AT&T may terminate this LOA/NDS on thirty (30) days written notice. Any modification or termination of customer's authorization and designation of the consultant or the consultants authorized personnel must be communicated to AT&T by an authorized customer representative via written or electronic notice.

The parties acknowledge that AT&T confidential information provided under this agreement may be subject to U.S. export laws or regulations. The parties shall not use, distribute, transfer or transmit AT&T confidential information except in compliance with such laws and regulations.

This LOA/NDA constitutes the entire understanding of the parties, which includes all prior discussions between the parties.

This LOA/NDA is not intended to and does not modify any agreement between AT&T and customer.

AT&T may assign this LOA/NDA in whole or relevant part to an AT&T affiliate without notice to customer.

The parties have executed and agreed to be bound by this LOA/NDA by the signatures of their representatives below. Each party represents and warrants that the person executing this LOA/NDA on its behalf is fully authorized to do so.

Consultant:

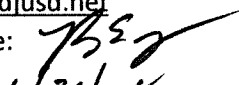
Advanced Technology Group (ATG)
1731 Capri Drive, Yuba City, CA 95993
Johnna Hensen
530-330-0567
jhensen@adtechgroup.com

Signature:

Date:

Customer:

Davis Joint Unified School District
P.O. Box 4000, Davis, CA 95617
Bruce Colby
530-757-5300 x122
bcolby@djusd.net

Signature: 

Date: 1/31/18

AT&T Corp

Signature:

Printed Name:

Title:

Date:

January 12, 2018

Letter of Agency

Davis Joint Unified School District, aka DJUSD, grants permission to AdTechGroup, aka ATG, to prepare documentation, forms and applications related to the E-Rate Program, administered by the Universal Services Administrative Company and Federal Communications Commission.

Davis Joint USD grants permission for ATG to investigate and communicate with any telecommunications company, service provider or representative of the E-Rate Program on Davis Joint Unified School District's behalf. ATG and Davis Joint USD acknowledge that this Letter of Agency does not authorize ATG to bind Davis Joint USD to any contract and does not authorize ATG to be a principal and/or agent of Davis Joint USD.

ATG is granted full access to all prior funding years and current funding year through the 2019 funding year.

Authorized representatives for ATG:

Russell Selken

Johnna Hensen

Signature, Davis Joint Unified School District

Date



Access Request Form

The individuals listed below are authorized to view the designated invoices within AT&T Billing ConsolidatorSM. It is the administrator's responsibility to ensure that only the individuals listed below are authorized to view the designated invoices and maintain their customer's user hierarchy.

Note: This form should only be used when the online request form (<https://singlebill.att.com/NewUser.aspx>) is unavailable.

Authorizing agency administrator

Customer (agency) name	Davis Joint Unified School District
Primary contact name	Marcia Bernard
Contact title	Director of Instruction Technology and Learning
Contact number	530-757-5300 x 117
Contact email	mbernard@djUSD.net
Signature	

Instructions

- Complete the authorizing agency administrator section with details of the existing administrator.
- Complete the New user profile table for all users needing access to AT&T Billing Consolidator.
- Email completed form to: CalnetTechSupport@att.com or fax to: 866.486.0688.

New user profile table

	Customer name	User ID (5-10 characters)	Level of access: Agency Admin (AA) Agency User (AU) Bill Payer User (BP)	Phone number	Email address	End date, if applicable
1	Russell Selken	144544	AU	530-632-7384	erate@adtechgroup.com	
2						
3						
4						
5						

When requesting Bill Payer User access, please list the appropriate Billing Account Numbers (BANs) below. If more space is needed, please attach a list: