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CONTRACT NAME: AGREEMENT BETWEEN GUIDED DISCOVERIES, INC., AND DAVIS JOINT UNIFIED SCHOOL DISTRICT

BRIEF DESCRIPTION OF CONTRACT: This contract between Guided Discoveries, Inc., and DJUSD is to provide classes and activities at the Catalina Island Marine Institute for DaVinci Charter Academy Zoology and Botany students. The program is from February 28, 2018 through March 2, 2018.

FISCAL IMPACT: Donations and fundraising events cover the cost of the Catalina Field Trip.

Da Vinci High at CIMI Toyon Bay
Wednesday, Feb 28, 2018 to Friday, Mar 2, 2018
Invoice: 100-20124

Return signed contract & deposit by 10/13/2017
Guided Discoveries, Inc.
27282 Calle Arroyo
San Juan Capistrano, CA 92675
(909) 625-6194

Group Attending

Da Vinci High
1400 E. 8th St.
Davis, CA 95616
Main Phone: 530-757-7154
Fax: 530-759-2178

Primary Contact: John Grima
Email: jgrima@djusd.net

Luggage Color: Orange

Trip Logistics

Arrival Date: 2/28/2018
Departure Date: 3/2/2018
FULL DEPOSIT PAYMENT OF \$3,200.00 IS DUE 10/13/2017
Adjustment Date (90 Days Prior): 11/30/2017

Please arrive no later than 8:30 AM for check-in at:

Catalina Classic Cruises
1046 Queens Highway
Long Beach, CA 90802

The boat is scheduled to leave promptly at 9:30 AM. Boats return to the above address in Long Beach between 2:30-3:30 PM on Sundays, between 3:00-4:00 PM on Wednesdays and between 2:30-3:30 PM on Fridays.

We do our utmost to adhere to the boat schedule, but it is subject to change due to weather and sea conditions and other factors beyond our control. Please bring a sack lunch for each participant on arrival day. We require that you bring one adult for each group of 15 students. Those adults are charged half tuition. Additional approved adults are charged full tuition.

Tuition Fee Structure

	Amount	Tuition	Total
Total Contracted Students	73	\$260.00	\$18,980.00
Total Contracted 1/2 Tuition Adults	4	\$130.00	\$520.00
Total Contracted Full Tuition Adults	3	\$260.00	\$780.00
	80		\$20,280.00


The deposit fee for each participant is \$40.00 per person which is non-refundable.

Total deposit due: \$3,200.00

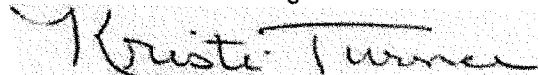
Total due at camp: \$17,080.00

Acceptance

I have read both pages of this contract and understand and agree to all the terms and conditions set forth herein. I certify that I am authorized to enter into this contract on behalf of the group. Please return the signed contract, along with the full deposit, to Guided Discoveries, at the address at the top of this page not later than the date mentioned above. A copy of this contract is as valid as the original.


Signature of Authorized Agent

10/4/17
Date


Guided Discoveries

3/8/2017
Date

Terms and Conditions

1. Guided Discoveries' Executive Director or designee shall have final authority in all matters concerning the safety and well-being of participants, the facility and the programs of Guided Discoveries, Inc.
2. The group agrees to follow directions of Guided Discoveries staff, to maintain a clean facility and to pay for any damage to property or equipment owned or operated by Guided Discoveries, beyond normal wear and tear.
3. Students are prohibited from smoking while on Guided Discoveries property. Smoking by chaperones is permitted only in designated areas. Alcoholic beverages, illegal drugs, firearms, knives, explosives and weapons of any kind are strictly prohibited. Anyone found with any of these items will be dismissed from the program without refund with transportation the responsibility of the offender, the offender's parent or the group. Pets and animals may not be brought to the facility.
4. Transportation between the mainland and Toyon Bay, Fox Landing and Two Harbors is provided by Catalina Classic Cruises, a third party. If the transportation carrier increases rates, the group will be responsible for the increased cost. Special transportation arrangements may result in additional charges.
5. In the event of cancellation due to fire, rain, flood, riot or other condition or act beyond our control, Guided Discoveries will attempt to reschedule the group. If Guided Discoveries is unable to reschedule the group, half the deposit will be refunded.
6. Groups are generally given the opportunity to rebook equivalent dates the following year, but the rebooking option cannot be guaranteed.
7. If the group is co-ed, adults of each gender must accompany the group.
8. Minimum group size for land based programs is 15 students.
9. This contract may not be assigned or transferred.

Cancellations

More than ninety (90) calendar days in advance of arrival, the group size may be adjusted downward by any amount without penalty. Within ninety (90) calendar days of arrival, the group size may be adjusted downward by up to 5% without penalty. **Downward adjustment in group size of more than 5% within ninety (90) calendar days of arrival will result in the loss of a portion of your deposit. If cancelling your reservation within ninety (90) calendar days, you will forfeit your entire deposit.** We will do our utmost to accommodate increased numbers, but group size may not be adjusted upward without approval from Guided Discoveries. Guided Discoveries cannot guarantee availability beyond your contracted number of participants. All cancellations or requests for adjustments in the number of participants, upward or downward, must be made in writing (fax to 909.625.7305 or email to schools@gdi.org). You may also call 909.625.6194, but please note that changes are not considered valid until confirmed by the Reservations Coordinator or Director of School Services in writing. **Your deposit must be paid in full by the date indicated, or your contract will be subject to cancellation.** Any cancellation fees imposed by transportation carriers contracted directly by the group, such as bus and airline, will be the responsibility of the group.

DaVinci Charter Academy

Zoology & Botany

Catalina Island Field Trip

Educational Objectives of the Trip

This trip provides an amazing and diverse array of biological field research activities, including:

- Open ocean plankton tow & subsequent microscopic examination w/ high tech. Videoscope equipment
- General oceanography - depth measuring, water quality, buoyancy, tides
- Invertebrate lab activities – Hands on experience guided by professional zoologists examining live, native, local species – This follows MANY hours of studying the biology of invertebrates during the first semester
- Fish and Shark Labs – discussions of anatomy, physiology, & adaptations of local species to this particular environment using live specimens
- SNORKELING – Fully equipped and guided adventures along the coast of this unique, remote island shoreline. We do this 2 times (one optional night outing), providing a special opportunity to observe the species encountered in labs
- Algae and seaweed classification and identification – Use of a taxonomic key on local species, and preparation of an herbarium type mount of specimens
- Marine mammal lab activity – Comparative anatomy of local marine mammals using skeletons, skulls, teeth, and pelts
- KAYAKING – Fully equipped and guided kayaking in 2-man boats providing a great opportunity to observe shore birds and seals.
- Day Hike – An option. Local plant species encountered, some are endemic, incl. the famous Catalina Island Ironwood tree. Discussion of the unique history and geology of the island
- NIGHT HIKE – Late evening hike to a peak on the island. Amphitheater presentation of astronomy, incl. constellation identification
- Squid dissection – An option. We clean, study, cook and eat ‘em

Assessment

The Catalina Island Marine Institute (CIMI) produces a logbook (included) that directly correlates with the material students will learn on the field trip, and the material that students have learned in the Zoology class through out the year. Students will be asked to fill out the logbook to completion, and turn it in at the end of their trip. This is a formative assessment both of the academic material students have learned, and of their ability to apply their background knowledge to the field.

Trip Details

- The program is provided by the Catalina Island Marine Institute (CIMI). The staff of instructors consists of young, enthusiastic marine biology graduates. The program is administered by the Claremont Colleges in Pomona.
- All CIMI staff are Water Safety, CPR, and First Aid certified
- We are divided into “Research groups,” each one headed by one of our chaperones and lead by a CIMI instructor. We maintain a 10 to 1 student to chaperone ratio.
- This activity is sponsored and supported by the DHS HE&A (Health, Environment, and Agriculture) School to Career Pathway

Lodging

- We are staying at Toyon Bay, a small, non-commercial cove on the eastern side of the island. It is a former Boy Scout facility with dorm type buildings, sleeping 2,4,6, and 8 students per room. Boys and girls stay in separate buildings. There are private shower stalls in the bathrooms in each building. We will discuss and arrange room assignments.

Meals

- Meals at the dining hall are family style. We are responsible for some set-up and clean-up. Vegetarian options are available at all meals.
- **COST** - (see trip form). This includes:
 - Bus roundtrip DHS/Long Beach
 - Ferry roundtrip Long Beach /Catalina Island
 - Educational program for two full days
 - Including full snorkel gear and kayak use
 - Lodging for two nights
 - Meals for two full days
 - Donations in support of chaperone fees
 - Donations support scholarship requests
- Fundraising – A variety of fundraising options have been discussed with the students and parents so that every student enrolled in the course who wants to attend may attend.

Additional Notes

- Appropriate alternative lesson plans will be left for those not going on the trip.
- This is an optional trip - Grades for the class will not be affected regardless of participation
- **Everyone** was invited and encouraged to come on the trip, regardless of ability to pay.
- School rules and behavior expectations will be enforced at all times with discipline following the guidelines in the student handbook.
- **Timing**
 - These dates allow the avoidance of a number of possible conflicts: STAR testing, Major Projects, and most GSE exams.

Itinerary

Tuesday February 27, 2018

- 11:30 pm Depart DaVinci High School

Wednesday February 28th, 2018

- 8:00am - Arr. Long Beach
- 9:00 am - Depart Long Beach by ferry
- 11:30 am – Arr. Catalina Island
- Have orientation, move into dorms, have lunch, get ready for afternoon program
- **Afternoon program 2:00-5:00 – Orientation Snorkel**
- 6:00-6:30 – Dinner
- 6:30-7:30 – Store and Journal time – Chaperones supervise
- **7:30-9:00 – Evening program – Astronomy Night Hike or Squid dissection**
- 9:30-10:30 – Dorm time, get ready for bed
- 10:30 – LIGHTS OUT

Thursday March 1, 2018

- 7:00 am – Wake-up
- 7:30 – Breakfast
- 8:00-9:00 – Free time, Clean-up – Chaperones supervise
- **9:00-12:00 – Morning Program – Fish/Shark/Algae Labs**
- 12:30-1:00 – Lunch
- **2:00-5:00 – Afternoon Program - Kayaking**
- 6:00-6:30 – Dinner
- 6:30-7:30 – Store and Journal time – Chaperones supervise
- **7:30-9:00 – Evening Program – Night snorkel or Marine Mammals**
- 9:30-10:30 – Dorm time, get ready for bed
- 10:30 – LIGHTS OUT

Friday March 2, 2018

- 7:00 am – Wake-up
- 7:30 – Breakfast
- 8:00-9:00 – Free time, Clean-up – Chaperones supervise
- **9:00-11:00 – Morning Program – Open ocean/Plankton/Invertebrate Labs**
- 11:30am – Pack-up and depart Catalina Island
- 1:30pm – Depart Long Beach
- 11:30 pm. – Arr. DaVinci High School

Catalina Island Behavior Expectations

Attending this trip is a wonderful opportunity: however, behavior expectations still apply to this trip. As such, everyone will be expected to meet the following requirements during this trip.

Honor school behavior expectations:

- Maintain professional language and interactions with your team mates, instructors, and chaperons.
- Be safe during swimming portions, listen to the instructors. Violation of this will result in loss of swimming privileges.
- Absolutely no drug or alcohol related substances. Violation of this will result in being sent home from the trip immediately at parents' expense. This is non-negotiable.
- Maintain positive attendance at school, less than 3 unexcused absences.
- Maintain a minimum of a 2.5 gpa.
- Maintain a minimum C or better grade in Zoology/Botany

Remember, attending this trip is an opportunity, however, the quality of the trip will be directly proportional on how you, the student, act on this trip. As such, make this trip a positive experience not only for yourself, but for your fellow classmates.