

Davis Joint USD

Board Policy

Sale And Disposal Of Books, Equipment And Supplies

BP 3270

Business and Noninstructional Operations

~~When any district-owned~~ The Governing Board recognizes its fiscal responsibility to maximize the use of district equipment, supplies, instructional materials, and other personal property ~~becomes~~ while providing up-to-date resources that facilitate student learning and effective district operations. ~~When the Board, upon recommendation of the Superintendent or designee, declares any district-owned personal property~~ unusable, obsolete, or no longer needed, the Superintendent or designee shall notify the Board of Education, provide an estimated value, and recommend whether the items be sold or disposed of ~~by one of the methods as~~ prescribed ~~in~~by law and administrative regulation. Upon approval by the Board, the Superintendent or designee shall arrange for the sale or disposal of these items.

(cf. 0440 - District Technology Plan)

(cf. ~~6161~~3512 - Equipment, ~~Books and Materials~~)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6163.1 - Library Media Centers)

~~Instructional materials may be considered obsolete or unusable when they:~~

1. ~~Have~~The Board shall approve the price and terms of any sale or lease of personal property of the district.

~~If the Board members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)~~

(cf. 9323.2 - Actions by the Board)

~~If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of in the local public dump. (Education Code 17546)~~

~~Instructional materials shall be considered obsolete or unusable by the district if they have been replaced by more recent editions or new materials selected by the Board and have no foreseeable value in other instructional areas~~

~~(cf. 6161.1 - Selection and Evaluation of Instructional Materials)~~

2. ~~Are, are~~ not aligned with the district's academic standards or course of study, and have no foreseeable value in other instructional areas. Such materials may be sold or donated if they continue to serve educational purposes that would benefit others outside the district. Instructional materials are not appropriate for sale or donation if they meet any of the following criteria:

~~(cf. 6011 - Academic Standards)~~

~~(cf. 6143 - Courses of Study)~~

31. Contain information rendered inaccurate or incomplete by new research or technologies

42. Contain demeaning, stereotyping, or patronizing references to any group of persons protected against discrimination by law or Board policy

3. Are damaged beyond use or repair

(cf. 0410 - Nondiscrimination in District Programs and Activities)

~~5. Are damaged beyond use or repair~~

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The Superintendent or designee shall establish procedures to be used ~~when selling~~whenever the district sells equipment ~~for which the or supplies originally acquired under a federal government has a right to receive all or part of the proceeds. These grant or subgrant. Such~~ procedures shall be designed to ensure a reasonable amount of competition so as to result in the the highest possible ~~revenue return.~~ (2 CFR 200.313)

(cf. 3230 - Federal Grant Funds)

(cf. 3440 - Inventories)

Legal Reference:

EDUCATION CODE

17540-17542 Sale or lease of personal property by one district to another

17545-17555 Sale of personal property

35168 Inventory, including record of time and mode of disposal

~~42291.5 - Temporary school bus designation~~

~~42303 - School bus sale to another district~~

~~60500~~60510-60530 Sale, donation, or disposal of instructional materials

GOVERNMENT CODE

25505 District property; disposition; proceeds

CODE OF REGULATIONS, TITLE 5

3944 Consolidated categorical programs, district title to equipment

3946 Disposal of equipment purchased with state and federal consolidated application funds
UNITED STATES CODE, TITLE 40

549 Surplus property

CODE OF FEDERAL REGULATIONS, TITLE 342

~~80.32—Equipment acquired under a 200.0-200.521 Federal uniform grant or subgrant~~guidance

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Standards for Evaluating Instructional Materials for Social Content, ~~2000~~2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

Policy DAVIS JOINT UNIFIED SCHOOL DISTRICT

adopted: March 18, 2010 Davis, California

Revised: