

CONTRACT NAME: AGREEMENT BETWEEN COMPLETE BUSINESS SYSTEMS AND DAVIS JOINT UNIFIED SCHOOL DISTRICT

BRIEF DESCRIPTION OF CONTRACT: This is an annual service contract between Complete Business Systems and Davis Joint Unified School District to provide maintenance on the duplicator at Harper Junior High School.

The term of this contract is from July 1, 2017 through June 30, 2018. The total contract charge is \$395 and is included in the site discretionary budget.

Equipment Service Contract

Complete Business Systems

1834 W. 11th St.
 Upland, CA 91786
 Phone: 909-946-5995

Bill To
Harper Junior High 4000 East Covell Street Davis, CA 95616

Thank you for doing business with CBS. The following equipment can be covered under a service contract for the following period. If you have any questions or require information about your purposed equipment service contract, please contact our service department at (909) 946-1334. Please include a serial number, current meter reading and the date taken on purchase order before signing and faxing back your contract.

Contract ID	33616	Start Date	01-Jul-17	End Date	30-Jun-18
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Contract Description	Limited Coverage Maintenance Contract
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Period Billing Int	Annual	Meter Billing Int	Annual
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Equipment Charge	\$395.00	Zone Charge	\$0.00	SubTotal	\$395.00
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Estimated Annual Charge	\$395.00	Total Contract Charge	\$395.00
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Categories of Parts Included in Contract

Paper Feed, Press, Drive Section, Paper Exit, Master Feed, Master Ejection, ADF

Equipment Included under Contract

Equipment Location	Ship To ID	Harper JH	Address	Harper Junior High 4000 East Covell Street Davis, CA 95616			
Serial No	030758097	Unit ID		Model No	DP-21L	Equip. Location	office
Description	Duplo Duplicator		PMs Included	None		Equip. Value	\$395.00
ID	30649	Meter Name	Copies	Start Meter Reading	1218547	Clicks Included in Contract Term	0

Summary of Periodic Meter Charges (incurred after exceeding 'clicks included in term')

Meter ID	Charge Level Name	From	To	Cost Per Click	Step Down to Charge Level
30649	Overage	1	Whatever	0	

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Duplicator Service Contract TERMS AND CONDITIONS

This modified service agreement does not cover the Drum Unit, Thermal Head and PC Boards. Phone support and 3 service calls per fiscal year are included. 4th and subsequent service calls will have labor charges at 1/2 of \$120.00 hourly rate (\$60), then prorate after the first hour and the customer will be charged for all parts. Staff training is available for a fee.

1. Complete Business Systems (CBS) shall furnish all labor and materials for adjustment, repairs and replacement parts necessitated by normal usage of equipment.
2. Customer shall provide a "Key Operator". CBS will train the Key Operator designated by the customer to help during machine operation with minor paper jams, adding and disposing of supplies and basic cleaning to keep the machine up and running.
3. This agreement shall also not cover any relocation of said equipment from initial placement at the commencement of this agreement. CBS also reserves the right to charge for service calls resulting in damage to equipment from such moves.
4. This agreement will not cover the replacement of broken cover panels, exit trays, platen covers and other items caused by or resulting from customer breakage, normal usage or accident. Also, the customer shall be liable for all costs or fees on service parts due to or arising from abuse, accident, neglect, misuse, vandalism, fire, water, acts of God, or to repairs made necessary from the use of the equipment being used out of manufacturer's specifications, including but not limited to sub-standard supplies. CBS' fee for repairs necessitated by the aforementioned will be the standard labor rate, which is currently \$120.00 per hour plus parts.
5. If, in CBS' opinion, reconditioning is necessary because normal repairs and parts cannot keep a machine in satisfactory operating condition, then CBS will submit a cost estimate of needed repairs which will be in addition to and separate from the regular service agreement cost. If the customer fails to pay for needed repairs, CBS reserves the right to continue service on a per-call basis.
6. Customer shall pay for consumable items not covered by this agreement including but not limited to: paper, ink and masters.
7. This agreement is not assignable or transferable and is automatically cancelled with respect to the particular machine should it be sold to a third party or transferred outside of the CBS normal service area.
8. This service agreement is non-refundable in the event of cancellation.
9. Replacement parts or assemblies on current equipment which have become worn as a result of normal usage may be replaced with new or functionally equivalent parts.
10. If payment for this agreement is not received by CBS within thirty (30) working days of the expiration of the warranty or the previous service agreement, either by date or meter expiration, then CBS may, at its discretion, inspect the equipment before a new agreement will be issued. The charge for this service shall be at our normal service rate in effect at the time of service, on a per-hour basis, and a charge for all parts shall apply.
11. CBS may from time to time modify the annual cost of the agreement upon renewal.
12. CBS guarantees 72 hour response time on a down machine. This service agreement does not cover the Drum Unit, Thermal Head and PC Boards/billed separately. This contract offers unlimited service calls and phone support. CBS also offers one staff training session per year.
13. In the event customer renews said agreement, but does not submit payment within ten (10) working days, and subsequently cancels said agreement, customer shall be responsible for all costs, charges and fees incurred prior to cancellation.

	Print Name	Signature	Date
Complete Business Systems Representative	_____	_____	_____
Customer Signature	_____	_____	_____