

**CONTRACT NAME: ADDENDUM TO MOU BETWEEN  
SACRAMENTO COUNTY OFFICE OF EDUCATION AND  
DAVIS JOINT UNIFIED SCHOOL DISTRICT**

**BRIEF DESCRIPTION OF CONTRACT:** This is an addendum to the MOU between Sacramento County Office of Education and DJUSD to address additional funding received from the Adult Education Block Grant for the period of March 21, 2017 – February 28, 2019. It will allow the Adult School to provide ongoing professional development opportunities for faculty and other staff.

Sacramento County Office of Education will provide an additional \$4,500 in funding.

**Addendum 2 to Memorandum of Understanding (MOU) # 16-B-DJ  
Between Sacramento County Office of Education (SCOE)  
and Davis Joint Unified School District  
for AEBG 2016-2017 Consortium Allocation Funding**

**Term of Agreement** – Upon signature from both parties through February 28, 2019

**I. Purpose**

The Sacramento County Office of Education (SCOE) (the Capital Adult Education Regional Consortium (CAERC) fiscal agent) and each of the CAERC members for the Adult Education Block Grant (AEBG) 2016-17 Consortium Allocation funding entered into a Memorandum of Understanding for the term of agreement upon signature from both parties through February 28, 2019. Davis Joint Unified School District is a member of CAERC (hereinafter referred to as “CAERC Member”) and entered into such an MOU with SCOE (MOU).

The parties entered into an Addendum 1 on March 21, 2017. For reference purposes only, this Addendum 2 will be dated February 20, 2017.

This Addendum 2 amends the MOU to address additional funding to address the following AEBG objective:

- Objective 6: Professional Development
  - Plans to collaborate in the provision of ongoing professional development opportunities for faculty and other staff to help them achieve greater program integration and improve student outcomes.

Accordingly, SCOE and CAERC Member agree to the following provisions regarding the Additional Funds.

**II. SCOE Responsibilities**

As the CAERC fiscal agent and program manager, SCOE will undertake the responsibilities set forth in the MOU in Sections III and IV for the Additional Funds.

**III. CAERC Member Responsibilities**

The parties agree to the additional provisions to Section V of the MOU:

In exchange for **\$4,500 in Additional Funding**, CAERC Member will:

- a) Provide and attend professional development to support regional priorities and identified consortium professional development themes - *Collaboration, Evidence-Based Best Practices, Pathways and Alignment, Instruction for Postsecondary Skills Development, Technology, Contextualized Instruction, Support Services, and Postsecondary Transitions.*
- b) Submit expenditure information.
  - Report consortium allocation expenditures to SCOE every six months prior to the AEBG reporting due dates. Dates are subject to change.

Reporting Period	Dates	Report Due from CAERC Member to Fiscal Agent
1	N/A	N/A
2	1/1/17 - 6/30/17	07/14/17
3	7/1/17 - 12/31/17	01/12/18

- c) Submit program (learner outcome) information.
  - Submit mid-year report and annual report for student summary report and program-outcome summary report for student progress to SCOE prior to the AEBG due dates.
  - The reporting schedule is as follows:
    - The mid-year report will be due in early spring each calendar year.
    - The annual report will be due in August each calendar year.

#### IV. Term

Addendum 2 shall be effective upon signature from both parties through February 28, 2019.

#### V. MOU Otherwise Unchanged

Except as set forth herein, all other terms of the MOU remain unchanged and apply to the parties' receipt, use, and accountability for the Additional Funds. This Addendum 2 does not change the parties' responsibilities for the funding previously received for the CAERC, as set forth in the MOU and in Addendum 1.

Dr. Al Rogers  
Deputy Superintendent  
Sacramento County Office of Education

Grace Sauser  
Davis Joint Unified School District

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Signature

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Signature

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Date

\_\_\_\_\_  
Date

Authorized Davis Joint Unified School  
District Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

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Title

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Date