

**CONTRACT NAME: AGREEMENT BETWEEN MICHAEL'S  
TRANSPORTATION SERVICE, INC. AND DAVIS JOINT  
UNIFIED SCHOOL DISTRICT**

**BRIEF DESCRIPTION OF CONTRACT:** This agreement is between Michael's Transportation Service, Inc. and DJUSD to transport Emerson Junior High School students roundtrip to the Museum of Modern Art in San Francisco on April 10, 2017 and April 11, 2017.

The cost of the transportation is \$1,062 per trip for a total of \$2,124 and will be paid by donations. No student was excluded due to inability to pay.

Michael's Transportation Service, Inc.  
 140 Yolano Dr  
 Vallejo CA 94589  
 Phone: 707-643-2099  
 Fax: 707-643-1906  
 Dispatch: 707-643-2099  
 www.bustransportation.com

# Confirmation



**Order Number:** 30512  
**Order Date:** 2/17/2017  
**Customer NO.:** 292  
**Number of Vehicles:** 1  
**Sales Associate:** Daven Yamada

DAVIS UNIFIED SCHOOL DISTRICT  
 526 'B' STREET  
 DAVIS CA 95616-

Pickup	Destination	Amount	Misc. Charges	Total
Monday 4/10/2017 Spot: 08:15AM Depart: 08:30AM		\$1,061.75		\$1,061.75
EMERSON JUNIOR HIGH SCHOOL 2121 CALAVARAS AVE DAVIS CA Return 4/10/2017 4:00PM Vehicle Type: SCHOOL BUS	MUSEUM OF MODERN ART 151 3RD ST SAN FRANCISCO CA Depart From Destination 4/10/2017 2:30PM			

MATTHEW SONSTEIN - Mobile Number: 847-687-7750  
 Number of Passengers: 50

**Total:** \$1,061.75  
**Amount Paid:**  
**Balance Due:** \$1,061.75

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Order Date:	2/17/2017
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Number of Vehicles:	1
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## TERMS

*The following terms apply to all contracts issued:*

### Payment and Cancellation fees

**A 10% NON-REFUNDABLE deposit may be required to secure your reservation. Remaining payment is always due 10 (ten) business days prior to services rendered, unless other prior financial arrangements have been approved by Michael's Transportation.**

#### 1. General Terms:

- A. Unless otherwise approved by Michael's Transportation, payment is due in FULL prior to your trip. This can be done via Credit Card Authorization or check to driver.
- B. If you are using a Purchase Order for your charter please ensure that we receive a copy of the actual Purchase Order prior to trip date. Please do not send requisition forms we need actual purchase order.

#### 2. Cancellation Policy:

- A. Cancellations can be made up until 4pm the business day prior to your trip without penalty.
- B. Cancellations made on the day of your trip: Subject to 100 % charge.
- C. Cancellations made due to weather must be made within 4 hours prior to your trip without penalty, otherwise, subject to 25% charge.
- D. Reservation(s) are subject to cancellation if customer has not called within 24 hours of trip date and confirmed the trip. ALL TRIPS MUST BE CONFIRMED BY PERSON ON CONTRACT OR ADDITIONAL CONTACT PROVIDED BEFOREHAND.
- E. Reservation (s) subject to be cancelled if payment has not been provided.

#### 3. Overtime Policy

- A. Overtime charges will apply if actual return time exceeds contract return time.
- B. School Bus \$60 per hour in increments of 15 minutes.
- C. Motor Coach, Limo Bus or Party Bus \$100 per hour in increments of 15 minutes.

#### 4. Overnight Stay

- A. Customer is responsible for booking a Hotel room for driver(s) and ensuring the Hotel can provide parking for vehicle(s).
- B. Customer is responsible for sending a confirmation for Hotel to Michael's Transportation for driver(s).

#### 5. Parking Fees

- A. Customer is responsible for any parking fees if deemed necessary.
- B. Pricing for parking vehicle is not included in price. Customer is responsible to pay for fees onsite.

#### 6. Cleaning & Damage Fees

- A. Customer is subject to cleaning and/or damage fees if deemed necessary.
- B. Customer is responsible for ensuring the vehicle is clean prior to ending of trip(s).

#### 7. Alcohol Policy

- A. No alcohol may be allowed without prior notice as to additional fees will be applied.
- B. No alcohol may be consumed by any persons unless all passengers are twenty-one (21) years of age.
- C. Michael's Transportation reserves the rights to refuse service if conduct of passenger(s) becomes hazardous or unsafe to other passenger(s) and driver.

#### 8. Rush Fee

- A. Any reservation booked within 48 hours of trip date may be subject to a rush fee of \$100.

#### 9. Gratuity

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Sales Associate:	Daven Yamada

- A. Gratuity is not included in the price **unless specified**.
- B. Gratuity is Optional
- C. If you would like to add gratuity for the driver in advance, please let us know.

### 10. Driver Contact and Information

- A. If requested, the assigned drivers name and work phone contact number can be provided. Driver information is not available till 2-3 business days prior to the trip. Direct contact with drivers is allowed after the driver has picked up your group. Drivers can not be contacted while they are driving.

**\*\*Michael's Transportation is not responsible for any items left on the bus during or after trip(s)\*\***

PLEASE SIGN THIS AGREEMENT AND RETURN TO CONFIRM YOUR TRIP. TERMS AND CONDITIONS: PRICE IS BASED ON TIME OR MILES GIVEN WHEN ORDERED AND FINAL COST MAY BE ADJUSTED ACCORDINGLY.

CUSTOMER'S SIGNATURE 	DATE 2/27/17
-----------------------------------------------------------------------------------------------------------	-----------------

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Pickup	Destination	Amount	Misc. Charges	Total
Tuesday 4/11/2017 Spot: 08:15AM Depart: 08:30AM		\$1,061.75		\$1,061.75
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