

**CONTRACT NAME: AGREEMENT BETWEEN MICHAEL'S
TRANSPORTATION SERVICE, INC. AND DAVIS JOINT
UNIFIED SCHOOL DISTRICT**

BRIEF DESCRIPTION OF CONTRACT: This agreement is between Michael's Transportation Service, Inc. and DJUSD to transport DJUSD students roundtrip to the Yolo County Office of Education on February 27, 2017 for a Post-Secondary Transition Fair.

The cost of the transportation is \$907 and is allocated in the District budget for Special Education.

Michael's Transportation Service, Inc.
140 Yolano Dr
Vallejo CA 94589
Phone: 707-643-2099
Fax: 707-643-1906
Dispatch: 707-643-2099
www.bustransportation.com

Confirmation

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Order Number: 30314
Order Date: 2/09/2017
Customer NO.: 292
Number of Vehicles: 1
Sales Associate: Natasha Rodgers

DAVIS UNIFIED SCHOOL DISTRICT
526 'B' STREET
DAVIS CA 95616-

Pickup	Destination	Amount	Misc. Charges	Total
Monday 2/27/2017 Spot: 08:30AM Depart: 09:15AM		\$907.00		\$907.00

DAVIS HIGH SCHOOL
315 W. 14TH ST
DAVIS CA 95616
Return 2/27/2017 3:00PM
Vehicle Type: SCHOOL BUS

YOLO COUNTY OFFICE OF EDU
1280 SANTA ANITA
WOODLAND CA
Depart From Destination 2/27/2017 2:00PM

PAM GILLESTE - Mobile Number: 530-757-5300 EXT 197
Number of Passengers: 37

Total: \$907.00
Amount Paid:
Balance Due: \$907.00

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TERMS

The following terms apply to all contracts issued:

Payment and Cancellation fees

A 10% NON-REFUNDABLE deposit may be required to secure your reservation. Remaining payment is always due 10 (ten) business days prior to services rendered, unless other prior financial arrangements have been approved by Michael's Transportation.

1. General Terms:

- A. Unless otherwise approved by Michael's Transportation, payment is due in FULL prior to your trip. This can be done via Credit Card Authorization or check to driver.
- B. If you are using a Purchase Order for your charter please ensure that we receive a copy of the actual Purchase Order prior to trip date. Please do not send requisition forms we need actual purchase order.

2. Cancellation Policy:

- A. Cancellations can be made up until 4pm the business day prior to your trip without penalty.
- B. Cancellations made on the day of your trip: Subject to 100 % charge.
- C. Cancellations made due to weather must be made within 4 hours prior to your trip without penalty, otherwise, subject to 25% charge.
- D. Reservation(s) are subject to cancellation if customer has not called within 24 hours of trip date and confirmed the trip. ALL TRIPS MUST BE CONFIRMED BY PERSON ON CONTRACT OR ADDITIONAL CONTACT PROVIDED BEFOREHAND.
- E. Reservation (s) subject to be cancelled if payment has not been provided.

3. Overtime Policy

- A. Overtime charges will apply if actual return time exceeds contract return time.
- B. School Bus \$60 per hour in increments of 15 minutes.
- C. Motor Coach, Limo Bus or Party Bus \$100 per hour in increments of 15 minutes.

4. Overnight Stay

- A. Customer is responsible for booking a Hotel room for driver(s) and ensuring the Hotel can provide parking for vehicle(s).
- B. Customer is responsible for sending a confirmation for Hotel to Michael's Transportation for driver(s).

5. Parking Fees

- A. Customer is responsible for any parking fees if deemed necessary.
- B. Pricing for parking vehicle is not included in price. Customer is responsible to pay for fees onsite.

6. Cleaning & Damage Fees

- A. Customer is subject to cleaning and/or damage fees if deemed necessary.
- B. Customer is responsible for ensuring the vehicle is clean prior to ending of trip(s).

7. Alcohol Policy

- A. No alcohol maybe allowed without prior notice as to additional fees will be applied.
- B. No alcohol may be consumed by any persons unless all passengers are twenty-one (21) years of age.
- C. Michael's Transportation reserves the rights to refuse service if conduct of passenger(s) becomes hazardous or unsafe to other passenger(s) and driver.

8. Rush Fee

- A. Any reservation booked within 48 hours of trip date may be subject to a rush fee of \$100.

9. Gratuity

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- A. Gratuity is not included in the price **unless specified**.
- B. Gratuity is Optional
- C. If you would like to add gratuity for the driver in advance, please let us know.

10. Driver Contact and Information

- A. If requested, the assigned drivers name and work phone contact number can be provided. Driver information is not available till 2-3 business days prior to the trip. Direct contact with drivers is allowed after the driver has picked up your group. Drivers can not be contacted while they are driving.

****Michael's Transportation is not responsible for any items left on the bus during or after trip(s)****

PLEASE SIGN THIS AGREEMENT AND RETURN TO CONFIRM YOUR TRIP. TERMS AND CONDITIONS: PRICE IS BASED ON TIME OR MILES GIVEN WHEN ORDERED AND FINAL COST MAY BE ADJUSTED ACCORDINGLY.

CUSTOMER'S SIGNATURE 	DATE 2/14/17
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