

CONTRACT NAME: AGREEMENT BETWEEN WASHINGTON UNIFIED SCHOOL DISTRICT AND DAVIS JOINT UNIFIED SCHOOL DISTRICT

BRIEF DESCRIPTION OF CONTRACT: This agreement is between Washington Unified School District and DJUSD to transport Harper Junior High students to Discovery Kingdom in Vallejo, California for their end-of-year trip on June 7, 2017.

The cost of the transportation is approximately \$3,500 and is being paid by donations.

**WASHINGTON UNIFIED SCHOOL DISTRICT
Transportation Request**

SCHOOL frances Ellen Watkins Harper Junior High DEPT. / GRADE 9 DATE 12/23/2016

DESTINATION/ADDRESS Six Flags - 1001 Fairgrounds Drive Vallejo, CA 94589

NUMBER OF STUDENTS ~190 NUMBER OF ADULTS ~12 NUMBER OF BUSES 4

9:00 am SCHOOL DEPARTURE TIME (NOT BEFORE 8:30AM) 5 pm SCHOOL RETURN TIME Weds, June 7, 2017 TRIP DAY AND DATE

BUDGET CODE (MANDATORY) _____

FOR CATEGORICAL PROGRAMS ONLY: This expenditure is related to the funding source, _____

PLEASE NOTE: A ROSTER WITH EMERGENCY INFORMATION MUST BE PRESENT ON THE FIELD TRIP

Adrienne Simon-Carlson - 12/23/2016 TEACHER'S NAME / DATE K Kelleher 1-10-17 SITE ADMINISTRATOR'S SIGNATURE / DATE

DISTRICT APPROVAL (CATEGORIAL/OTHER) _____ TRANSPORTATION APPROVAL _____

ADDITIONAL REQUESTER INFORMATION: _____

PLEASE NOTE: **THIS TRANSPORTATION REQUEST IS NOT APPROVED UNTIL ALL SIGNATURES ARE PRESENT**

TRIP EMERGENCY PROCEDURE VERIFICATION: STARTING TIME: _____ ENDING TIME: _____

DRIVER: _____ BUS NUMBER _____

YARD	TIME IN	MILEAGE IN	TIME OUT	MILEAGE OUT	TOTAL MILEAGE

TIME ARRIVED SCHOOL	TIME DEPART SCHOOL	TIME ARRIVE DESTINATION	TIME DEPART DESTINATION	TIME ARRIVED BACK TO SCHOOL

TRIP COMPLETED _____
DRIVER'S SIGNATURE _____ DATE _____

(OFFICE USE ONLY)

MILEAGE CHARGE _____ RATE _____ COST _____
DRIVING HOURS _____ RATE _____ COST _____
OVERTIME _____ RATE _____ COST _____

TOTAL WORKDAY HRS _____ (M.O.T. INFORMATION ONLY) TOTAL COST _____