

CONTRACT NAME: AGREEMENT BETWEEN COMFORT INN TIMES SQUARE SOUTH AND DAVIS JOINT UNIFIED SCHOOL DISTRICT

BRIEF DESCRIPTION OF CONTRACT: The Comfort Inn Times Square South will provide accommodations for Davis Senior High School journalism students while traveling to New York from March 14, 2017 through March 19, 2017.

Students will attend educational workshops sponsored by the Columbia Scholastic Press Association, gather career and college information, listen to nationally known journalists and visit sites of journalistic, civic and artistic importance. Students will also be able to visit the 9/11 memorial and the Metropolitan Museum of Art.

The cost of the accommodations is approximately \$10,000 and is being paid by donations and student fundraising. No student will be excluded due to a lack of sufficient funds.



Times Square South
305 W. 39th Street New York, NY 10018

Group Name	Davis High School Group	Group Code	
Contact	Patti Whitney	Phone 530-758-4510	Email patti@davisvilletravel.com
Address		420 Second Street Davis, CA 95616	
Arrival Date	Wednesday, 03/15/2017	Departure Date	03/19/2017

Nightly Rate

\$179.00 per night, per room. Room type has 2 double rooms. 11 rooms confirmed for 4 nights

At our discretion, we may offer the above rates 3 days prior and 3 days after the group dates, subject to availability of guest rooms at the time of reservation. Should you require rooms over and above the Room Block set forth, a mutually-agreed addendum will be required to hold the additional rooms.

Taxes

Rates outlined above are exclusive of tax. A New York City and state tax of 14.75% and an occupancy tax of \$3.50 will be applied. Taxes are subject to change.

Concessions

Guest rooms include complimentary Wi-Fi
Complimentary hot buffet breakfast

Arrival and Departure

Check-in time: 3:00 PM Check-out Time: 12:00 PM

**Guests that do not check out at the allotted time will be charged for the following night, based on the hotel's*

regular booking rate.

Additional Fees

Baggage service available: \$6 per person/roundtrip. Please give hotel 14 days notice prior to arrival if selecting this option.

Cancellation Policy

Cancellations must be made 30 days prior to arrival. Cancellations made after that date will be charged the entire length of stay.

No-Show

Should a guest fail to check in under an existing reservation and "no-show", the cancellation fee will apply towards this group.

Rooming list:

Final rooming list is due 02/01/2017. Unreserved rooms will be released from the group block with no penalty. Reservations made after this date are subject to availability.

Payment

Full amount is due 02/01/2017.

To guarantee the rates quoted, the availability of the sleeping rooms, and other terms of this agreement, the following deadlines must be met or the rooms may be cancelled.

Rooms are not being held until a signed agreement is received and acknowledged by the main sales contact. Without a signed agreement, rates are subject to change and rooms are subject to availability. Sign and return agreement by **01/11/2017**.

I have read the above contract and the hotel's Group Policies & Procedures constituting a part of this agreement and agree to the terms and conditions as stated.

APPROVED BY:


Client Signature


Date

HOTEL REPRESENTATIVE:

Anastasia Shim – Comfort Inn Times Square South Date