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To: John A. Bowes, Superintendent

From: Matt Best, Deputy Superintendent and Connie Best, Yolo-Solano Teacher Induction and Intern Director

Re: Yolo Teacher Intern Program Update 12.23.2016

Overview

The Yolo Teacher Intern Program Consortium (Davis, Yolo County Office of Education, Washington, Winters and Esparto) will develop a teacher intern program for the 2017-18 school year (beginning with Pre-Service courses in June 2017), pending CCTC approval. A teacher intern program allows a participant to teach while taking course work to complete their credential. All interns must: 1) have a bachelor's degree, 2) have passed the CBEST, 3) have an offer of employment from a participating district and 4) have completed the pre-service coursework prior to starting in the classroom.

Current Work

Staff is writing the program proposal based on CCTC standards for a teacher intern program. Initial submission is planned for February 6, 2017. The director position is currently posted on EdJoin and we expect to hold interviews in early January.

Interview Information:

Tentative panel interview date: Friday January 13, 2017 (8-4p)

Panel members: Matt Best (Facilitator), Connie Best (Program Director), any participant district superintendents, Carolynne Bottum (YCOE Asst. Sup), Ronda DeRosa (YCOE Deputy Superintendent), (1) participating district HR Director, (1) participating district business director/CBO, (1) Induction program coordinator, and (1) participating district site principal

Yolo Teacher Intern Program - Project Timeline

Due Date	Item	Responsible	Notes
	Completed Partnership Agreements	Matt	Received: DJUSD
	Intent to submit document	Connie	Completed
1/13/2017	Intern Program Director Interviews	Matt	In-progress
1/19/2017	Intern Director to BOE for approval	Matt	On-schedule
2/6/2017 or earlier	Submit to CTC w/\$2000 fee	New Director	30 days prior to review
2/7/2017	Document review and revisions requested by CTC	New Director	On-schedule
February/March	Develop advertising materials	New Director, HR Directors	On-schedule
3/24/2017	CTC - COA Meeting – Tentative Approve/Deny	New Director, Connie	Next date 6/29-30
4/1/2017	Begin program advertising and work with participating districts regarding openings	All Districts	On-schedule
April/May	Visit colleges to recruit prospective grads	New Director All Districts	On-schedule
June 2017	Pre-Service (120 hours) program begins		On-schedule
August 2017	Intern program operational		On-schedule