

**CONTRACT NAME: AGREEMENT BETWEEN WASHINGTON UNIFIED SCHOOL DISTRICT AND DAVIS JOINT UNIFIED SCHOOL DISTRICT**

**BRIEF DESCRIPTION OF CONTRACT:** This agreement is between Washington Unified School District and DJUSD to transport Harper Jr. High students to Six Flags Discovery Kingdom in Vallejo, CA for the ninth grade end-of-year school trip on June 8, 2016.

The estimated cost of the transportation is \$2,900 and will be paid by donations.

**WASHINGTON UNIFIED SCHOOL DISTRICT**

**Transportation Request**

4000 E. COVELL BLVD, DAVIS, CA

SCHOOL Frances Harper Junior High DEPT. / GRADE DUSD - 9th DATE 01/09/16

DESTINATION/ADDRESS Six Flags Magic Kingdom - 1001 Jaurgrounds Dr, Vallejo CA 94589

NUMBER OF STUDENTS 145-200 NUMBER OF ADULTS 10 NUMBER OF BUSES 4

9:00 am 5pm Freshman Trip, June 8, 2016

SCHOOL DEPARTURE TIME (NOT BEFORE 8:30AM) SCHOOL RETURN TIME TRIP DAY AND DATE

BUDGET CODE (MANDATORY) \_\_\_\_\_

FOR CATEGORICAL PROGRAMS ONLY: This expenditure is related to the funding source, \_\_\_\_\_

PLEASE NOTE: A ROSTER WITH EMERGENCY INFORMATION MUST BE PRESENT ON THE FIELD TRIP

Adrianna Simon-Carleon, 1/8/2016  
TEACHER'S NAME / DATE

Kevin Kellher 1-8-  
SITE ADMINISTRATOR'S SIGNATURE / DATE

DISTRICT APPROVAL (CATEGORIAL/OTHER) \_\_\_\_\_ TRANSPORTATION APPROVAL \_\_\_\_\_

ADDITIONAL REQUESTER INFORMATION: \_\_\_\_\_

PLEASE NOTE: **THIS TRANSPORTATION REQUEST IS NOT APPROVED UNTIL ALL SIGNATURES ARE PRESENT**

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TRIP EMERGENCY PROCEDURE VERIFICATION: STARTING TIME: \_\_\_\_\_ ENDING TIME: \_\_\_\_\_

DRIVER: \_\_\_\_\_ BUS NUMBER \_\_\_\_\_

YARD	TIME IN	MILEAGE IN	TIME OUT	MILEAGE OUT	TOTAL MILEAGE

TIME ARRIVED SCHOOL	TIME DEPART SCHOOL	TIME ARRIVE DESTINATION	TIME DEPART DESTINATION	TIME ARRIVED BACK TO SCHOOL

TRIP COMPLETED \_\_\_\_\_

DRIVER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

.....  
(OFFICE USE ONLY)

MILEAGE CHARGE \_\_\_\_\_ RATE \_\_\_\_\_ COST \_\_\_\_\_  
 DRIVING HOURS \_\_\_\_\_ RATE \_\_\_\_\_ COST \_\_\_\_\_  
 OVERTIME \_\_\_\_\_ RATE \_\_\_\_\_ COST \_\_\_\_\_

TOTAL WORKDAY HRS \_\_\_\_\_ TOTAL COST \_\_\_\_\_  
 (M.O.T. INFORMATION ONLY)

**Jan Hart**

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**From:** Terri Larkin <TLarkin@wusd.k12.ca.us>  
**Sent:** Thursday, January 07, 2016 3:43 PM  
**To:** Adrienne Simon-Carlson  
**Subject:** RE: Transportation Quote/Reservation

Hi,

YES, WE CAN ACCOMMODATE THIS TRIP ON THIS DATE IF YOU WOULD LIKE. YOUR ESTIMATE FOR 4 BUSES ON THIS DATE IS \$2,900.00. PLEASE LET ME KNOW IF YOU WOULD LIKE THIS DATE. THANKS

**TERRI LARKIN**  
**SENIOR DRIVER/INSTRUCTOR/TRIP COORDINATOR**  
**WASHINGTON UNIFIED SCHOOL DISTRICT**  
**OFFICE: (916)375-7688**  
**FAX: (916)375-7998**

**“STUDENT SAFETY COMES FIRST”**

**From:** asimon@djud.net [mailto:asimon@djud.net]  
**Sent:** Thursday, January 07, 2016 1:20 PM  
**To:** Terri Larkin <TLarkin@wusd.k12.ca.us>  
**Cc:** asimon@djud.net  
**Subject:** Transportation Quote/Reservation

Hi Terri,

Our Harper students will once again be going on their “End of the Year Freshmen Trip” to Six Flags on Wednesday, June 8, 2016. Last year, we had the pleasure of working with WJUSD to help transport our students. I was hoping that we could make working with you all a tradition and do it again.

Do you all have the availability? If so, could you send me a quote for 4 school buses, with the estimated departure time of 9am and an estimated return time of 5pm?

Thanks so much. Hopefully we’ll be able to work with you all again this year. ☺

*Adrienne Simon-Carlson*

Activities Director, Counselor- Class of 2019, Class of 2020 M-Z  
Frances Harper Junior High School

“There is nothing enlightened about shrinking so that other people won't feel insecure around you. We are all meant to shine as children do. It's not just in some of us; it is in everyone. And as we let our own lights shine, we unconsciously give other people permission to do the same. As we are liberated from our own fear, our presence automatically liberates others.”

-Marianne Williamson

DAVIS JOINT UNIFIED SCHOOL DISTRICT  
Field Trip Request Form (Form 1b)  
For day trips and walking trips

Teacher(s) Adrienne Simon-Carlson Date of submission 01/13/2016  
Grade or Group 9 School Harper Jr. High  
Destination Six Flags Magic Kingdom  
Mode of Transportation BUS

Educational Objective (include how student learning will be evaluated):  
Celebrate completion of 9<sup>th</sup> grade and junior high experience.

Itinerary: leave Harper @ 9 am, Arrive @ Six Flags @ 10:15 am,  
depart Six Flags @ 4 pm, Arrive @ 5 pm

If this trip includes water activities, did the parent permission form include that information? Yes  No

Total number of students: 195-205 Total number of adults accompanying students: 10-12

Total number of students on health plans that require medication: \_\_\_\_\_

Identify school staff member with current CPR certificate (attach copy) \_\_\_\_\_

Cost per student: \$55 How will trip costs be covered? ASB Funds & PTO Donations  
*(note: classroom/school funds will be used to cover costs for any student who cannot or does not contribute the requested donation. No student will be excluded from any school-sponsored trip for financial reasons.)*

Will field trip lunches be ordered from Student Nutrition Services? no

Date(s) of Trip Wednesday, June 9, 2016

Departure 6/9/16 - 9:00 am Return 6/9/16 - 5 pm

I certify that all aspects of this trip will be in compliance with Board Policy.

Teacher Signature: Adrienne N. Carlson

Principal Approval: \_\_\_\_\_

**Keep on file in school office**

- This trip is approved. Please proceed with planning.
- Please see me. I need clarification.
- This trip is not approved for the following reasons: \_\_\_\_\_

Kevin Kelleher 1-13-16  
Principal's Signature Date