

# **Davis Joint USD**

## **Board Bylaw**

### **Board Committees**

BB 9130

#### **Board Bylaws**

The Board of Education may establish Board committees as necessary. The Board shall determine the duties of the committee at the time of its appointment. Unless specifically authorized by the Board to act on its behalf, Board committees shall act in an advisory capacity. When its duties have been completed, the committee shall be dissolved.

(cf. 1220 - Citizen Advisory Committees)

Board committees shall provide public notice of their meetings and conduct these meetings in accordance with state open meeting laws.

Meetings of advisory committees or standing committees for which an agenda is posted at least 72 hours in advance of the meeting pursuant to Government Code 54954.2, shall be considered, for purposes of the Brown Act, as regular meetings of the Board. (Government Code 54954)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

Board advisory committees composed solely of less than a quorum of the members of the Board are not subject to open meeting laws unless they are standing committees that have a continuing subject matter jurisdiction or a meeting schedule established by the Board. (Government Code 54952)

Standing committees with a continuing subject matter jurisdiction which meet regularly with advance notice are:

**Budget and Fiscal Subcommittee:** comprised of two appointed Board members and the Associate Superintendent of Business Services. The Subcommittee members review various budget documents including budget guidelines and serve as liaisons to the Board and community.

**Board Policy Review Subcommittee:** comprised of two appointed Board members and appropriate agency staff to review and make recommendations to the Board regarding updating existing Board policies and creation of new policies, as needed. Additionally, the Subcommittee will work with staff to assure Administrative Regulations are consistent with Board Policy

**Facilities/Real Estate Assets Subcommittee:** comprised of two appointed Board members and appropriate agency staff to review, discuss and make recommendations to the Board regarding

facilities and the district's real property.

Subcommittees which meet only as circumstances warrant are:

Legal Subcommittee: comprised of two appointed Board members and appropriate district staff to review, discuss and make recommendations to the Board regarding district's legal representation.

Parcel Tax Subcommittee: comprised of two appointed Board members and appropriate district staff to review, discuss and make recommendations to the Board regarding the district's parcel tax measures.

Superintendent's Evaluation Subcommittee: comprised of two appointed Board members to facilitate the annual Superintendent evaluation process.

Members are appointed by the Board president at the annual organizational meeting.

Additional standing or ad hoc committees shall be established and given their charge by the Board, and members appointed by the Board president.

Decisions of the Board are informed by regular progress reports of its subcommittees. The board desires to be regularly informed of the work undertaken on its behalf. Reports of all subcommittees shall be included at least quarterly on the Board agenda.

When a majority of the members of the Board attend an open and noticed meeting of a standing committee, the Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)

The Superintendent or designee may serve as an advisor to any committee at the discretion of the Board.

Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community and students and may consult with local public Boards and agencies.

When a Board committee composed exclusively of Board members has provided for public comment on an item at a public meeting before or during the committee's consideration of the item, the Board is not obliged to provide for public comment on the item at a subsequent Board meeting. Public comment shall be afforded, however, if the Board determines that the item has been substantially changed since it was heard by the committee. (Government Code 54954.3)

In addition to Board Subcommittees, the Board has established standing 2x2's to promote good communication between local governments and with employee associations. These include:

The City/District 2x2: comprised of two appointed Board members and two appointed city council members. In addition, the superintendent, city manager, and other appropriate staff

attend the meetings. The 2x2 will review and discuss issues of mutual interest to the City and District and make recommendations to the Board and City Council. Agendas for these meetings will be noticed in accordance with public meeting laws.

The County/District 2x2: comprised of two appointed Board members and the two Yolo County supervisors representing the Davis community. In addition, the superintendent, county administrative officer, and other appropriate staff attend the meetings. The 2x2 will review and discuss items of mutual interest to the County and the District and make recommendations to the Board and County Board of Supervisors. Agendas for these meetings will be noticed in accordance with public meeting laws.

The UCD Partnership: comprised of two appointed Board members to promote ongoing collaboration with the University.

CSEA 2x2: comprised of two appointed Board members to promote good communication between members of the local chapter of the California School Employees Association and the Board.

DTA 2x2 - comprised of two appointed Board members to promote communication between the Davis Teachers Association and the Board.

Additionally, the Board president may appoint individual Board liaisons to promote good communication with foundations that support district programs including: the Davis School Arts Foundation, the Davis Schools Foundation, Davis Farm to School and the Blue & White Foundation.

As needed, the Board president may appoint individual Board liaisons to promote good communication with staff-led districts committees and working groups, e.g. the Technology Committee and the Local Control and Accountability Plan Committee.

The Board president may also appoint individual school site Board liaisons to promote good communication with schools in the district.

#### Legal Reference:

##### EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35024 Executive committee

35160 Authority of governing Boards

35160.1 Broad authority of school districts

##### GOVERNMENT CODE

54952 Legislative body, definition

54952.2 Definition of meeting

54954 Time and place of regular meetings; special meetings; emergencies

54954.3 Opportunity for public to address legislative body

ATTORNEY GENERAL OPINIONS

81 Ops.Cal.Atty.Gen. 156 (1998)

80 Ops.Cal.Atty.Gen. 308 (1997)

79 Ops.Cal.Atty.Gen. 69 (1996)

Bylaw DAVIS JOINT UNIFIED SCHOOL DISTRICT

adopted: May 7, 2015 Davis, California