

Project Research Questions:

1. Who selects into special programs in the DJUSD?
2. How does the composition of special program participation compare to non-special programs by socioeconomic status, gender, race/ethnicity, free/reduced lunch eligibility, special needs, ability, and neighborhood?
3. What is the effect of participation in special programs on student outcomes—for students who participate and for those who do not?
4. How do these effects differ by gender, race/ethnicity, free/reduced lunch eligibility, special needs, ability, and school?

Initial Data Needs:

- Student ID
- School ID
- Teacher/classroom ID
- Academic year (2000-2013)
- Student's grade in school
- Student's demographic characteristics including: gender, race, ethnicity, native English speaker, socio-economically disadvantaged, free lunch eligible, parental education
- Whether student qualifies for any other special education program (and if so, which one(s))
- Disability status
- CST scores for each year
- Attendance record
- Disciplinary outcomes such as # of suspensions
- Grades in all math courses in junior high and high school

In addition, for the year in which GATE status was determined we will need:

- Student's OLSAT score (in the year it was taken)
- Additional information indicating the mechanism by which the student qualified for GATE (such as whether the student was privately tested, retested within the school)

**MEMORANDUM OF UNDERSTANDING
BETWEEN SCOTT CARRELL, MICHAL KURLAENDER, MARIANNE
PAGE, AND THE DAVIS JOINT UNIFIED SCHOOL DISTRICT (DJUSD) REGARDING
CONFIDENTIALITY OF AND ACCESS TO THE DJUSD STUDENT-LEVEL DATA**

MEMORANDUM OF UNDERSTANDING is made and entered into this _____ day of _____, _____, by and between the Davis Joint Unified School District, hereinafter referred to as DJUSD, Scott Carrell, Michal Kurlaender, and Marianne Page, hereinafter referred to as the RESEARCHERS.

DJUSD hereby agrees to release to the RESEARCHERS data for conducting research under the following terms:

1. The RESEARCHERS will use the data for research purposes ONLY, focused on the research questions below unless explicit approval is granted by DJUSD for additional research questions.
2. The RESEARCHERS agree to hold the data in strict confidence. The RESEARCHER agrees NOT to release data it receives to any other person or organization.
3. The RESEARCHERS shall retain data furnished by DJUSD in a place physically secure from access by unauthorized persons. Data in electronic format—including, but not limited to hard drives, CDs, or diskettes—shall be stored and processed in such a way that unauthorized persons cannot retrieve the data by means of computer, remote terminal, or other means. The RESEARCHERS agrees that any computer on which the data reside will be PASSWORD protected at all times.
4. NO INDIVIDUAL shall be identifiable in any reports, publications, or other documents that are created by the RESEARCHERS with the use of the data.
5. The RESEARCHERS shall adhere to all Federal, State, and local statutes, regulations, and other requirements pertaining to the security, confidentiality, and privacy of data including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99).
6. District Staff will be provided with results of analyses prior to any public release.

**Memorandum of Understanding
Between Researchers and DJUSD**

Page 2 of 2

6. This MEMORANDUM OF UNDERSTANDING shall be in effect as of the date first written above, and shall remain in effect until terminated in writing by either party. However, the obligations of confidentiality set forth herein will continue beyond termination.

IN WITNESS WHEREOF, the parties have executed this MEMORANDUM OF UNDERSTANDING on the date first written above.

Signature of DJUSD Represented

Signature of Researcher

Name of DJUSD Representative

Name of Researcher

Title

Title

Phone

Phone

Date

Date

Signature of Researcher

Signature of Researcher

Name of Researcher

Name of Researcher

Title

Title

Phone

Phone

Date

Date