DAVIS JOINT UNIFIED SCHOOL DISTRICT
TECHNOLOGY SURPLUS PICK-UP REQUEST

(Computer equipment over $500)

The following items are required to be approved for surplus by the Board of Education: Any item with a purchase price **OVER $500.**

Name: Richard Marquez **Email:** rcmarquez@djusd.net

Location: Patwin Elementary

District Inventory #	Item (e.g.: desktop, laptop, projector, etc…)	Condition (e.g. Good, Broken, Obsolete)	Serial / other identifying number	Location
017252	Desktop	Obsolete	Optiplex 7010	Patwin Computer Lab
015968	Desktop	Obsolete	Optiplex 7010	Patwin Computer Lab

District Inventory #	Item (e.g.: desktop, laptop, projector, etc…)	Condition (e.g. Good, Broken, Obsolete)	Serial / other identifying number	Location

1. Fill out form as completely as possible.
2. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contacted.

Questions? Please reach out to Julie Ser in Instructional Technology at 530-757-5300.

Completed By: Richard Marquez

Date Completed: 05/10/2021

Contact Name: Richard Marquez

Contact number: 7074180473

IT Signature: Julie Ser

Date: 05/10/2021

Director of IT: Bob Kehr

Date: 05/11/2021

Board Meeting Date:_____