

**Memorandum of Understanding
between
the Davis Joint Unified School District
and
the Davis Teachers Association**

The Davis Teachers Association and the District are committed to providing academic and other supports that are designed to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, pupils with exceptional needs, pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.

Memorandum of Understanding Duration

The Memorandum of Understanding will sunset June 30, 2021 unless subsequently otherwise agreed.

This Memorandum of Understanding will not be precedent setting.

Descriptions of Activities

A variety of psycho-educational, academic, health and physical assessments and activities are required to complete Individualized Education Plan (IEP) requests and will involve different staff. For example, in-person psycho-educational, and some academic assessments will be conducted by school psychologists while in-person health and other special education assessments will be conducted by other DTA-represented employees consistent with their job and duty descriptions and as necessary.

Health and Safety

The District shall adhere to the COVID-19 guidelines issued by the Centers for Disease Control and Prevention ("CDC"), California Department of Public Health ("CDPH"), California Department of Education ("CDE"), the California Department of Industrial Relations Division of Occupational Safety and Health ("Cal/OSHA"), and the Yolo County Department of Public Health and any other guidance or orders issued by these entities during the term of this Agreement.

Personal Protective Equipment (PPE), including face coverings, face shield (with neck drape), gloves and hand sanitizer will be provided by the District for the assessor and student if needed. An N-95 mask(s) will be provided to staff at their request.

A School Nurse will conduct a health screening of students, staff and parents participating in an assessment. The health check will include a phone call the day before the assessment to complete a health screening questionnaire for the student and household. Prior to the assessment, the School Nurse will complete an in-person health screening and temperature check of the student and the parent if the parent is

accompanying the student into the building. Students or parents reporting or exhibiting symptoms, will be required to reschedule the assessment for a date that is at least three days after they are symptom free, consistent with current public health guidance.

The District will provide training and disinfecting materials for any staff who needs to disinfect supplies to disinfect assessment tools in-between uses.

Cleaning and disinfection of common areas (office, restrooms, workrooms, etc) will be done daily by custodial staff. Classrooms will be cleaned and disinfected by custodial staff if occupied during the day.

Working Conditions

Staff will provide the assessments utilizing a plexi-glass barrier in-between student and assessor. Staff will wear a face covering at a minimum, and some may decide to wear a face covering and a face shield (with neck drape). Staff may elect to wear a gown and/or gloves if they choose. Students, third grade and above, participating in assessments, will wear a face covering unless directed otherwise by the assessor in order to complete the assessment or in cases of medical conditions which prohibit the use of face coverings. Students in preschool through grade two are encouraged to wear a face covering. Assessors will use digital assessment tools as much as possible to reduce the exchange of materials during the assessment. The assessor will be responsible for disinfecting the digital assessment tools in-between assessments.

If the assessor believes that a student is unable to complete the assessment(s), either before the assessment begins or during the assessment, the assessor will use their best judgement to determine when to terminate an assessment. The assessor may contact their supervisor to assist in rescheduling the assessment.

Unit members, by classification, shall meet with their supervisor to ensure an equitable distribution of workload.

Should a unit member be unable to complete their assigned District duties for any reason, the Director of Personnel Services or designee shall meet with the member to determine if accommodations can be made. A doctor's note may be required to provide certain accommodations. If there are more employees requesting a modified assignment than the District can accommodate, the District will grant accommodations based first on a Doctor's note for the employee, second based on a Doctor's note regarding an individual(s) living in the member's household, and third based on seniority date.

Staff will receive notice of no fewer than five (5) working days before being asked to report to in-person duties.

Staff may be directed back to Distance Learning at any time. Decisions to move from in-person back to Distance Learning will be primarily guided by health and safety considerations and local and state health department orders.

DocuSigned by:

Victor Lagunes

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Victor Lagunes,
DTA Lead Negotiator

10/8/2020

Date

DocuSigned by:

Matt Best

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Matt Best,
Deputy Superintendent

10/8/2020

Date