



Portrait Agreement

Lifetouch ID	9734
School Year	2020 - 2021
Type	Renewal

ACCOUNT & CONTACT INFORMATION

Account Name	Birch Lane Elementary School	Phone	530-757-5395	Enrollment	650
Address	1600 Birch Ln	Fax		Grades	K-6
City, State Zip	Davis, CA 95616	District ID	262792		
Contact Title/Role	Name	Phone	Email Address		
Principal	Jim Knight	530-757-5395	lknight@djusd.net		
Secretary	Michele Salisbury	530-757-5395	msalisbury@djusd.net		

PICTURE DAY EVENTS

Event Type	Picture Date(s)	Sell Method	# Photographed	Start Time	End Time	# Cameras	Setup Location	Notes
Fall Individuals (ORIGINAL)		PrePay	610	8:30 AM	2:00 PM		MP Room	ALL STUDENTS RECEIVE CLASS PICTURE REGARDLESS OF PURCHASE
Fall Individuals (RETAKE)		PrePay	140	9:30 AM	1:00 PM		IMPR	

Account Services

Parent Notify Enrollment	<input checked="" type="checkbox"/>	Parent Notify Contact	Must be set up at school site	Yearbooks	<input type="checkbox"/>
Host Portal Access	<input checked="" type="checkbox"/>	Host Portal Primary User Invitation Email	msalisbury@djusd.net	Yearbook Provider	
Host Portal Primary User	Michele Salisbury	Store Front Enrollment	<input checked="" type="checkbox"/>	Store Front Contact	Michele Salisbury
Student IDS	<input type="checkbox"/>	Staff IDS	<input checked="" type="checkbox"/>	Barcoded IDS	<input type="checkbox"/>
Punched IDS	<input checked="" type="checkbox"/>	SmileSafe Cards	<input checked="" type="checkbox"/>	Class Picture	<input checked="" type="checkbox"/>
Notes	Student IDS are the Clever Badge for grades K - 2				

SPECIAL REQUESTS & PROMOTIONS

AGREEMENT TERMS & SIGNATURE

During the Agreement Term, Lifetouch National School Studios Inc. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

Account / School Representative	Lifetouch Representative
	 Angela Steinhoff (Nov 6, 2019)

Bruce E. Colby
Chief Business Officer