DAVIS JOINT UNIFIED SCHOOL DISTRICT
TECHNOLOGY SURPLUS PICK-UP REQUEST

(Computer equipment over $500)

The following items are required to be approved for surplus by the Board of Education: Any item with a purchase price **OVER $500.**

Name: Analilia domingo **Email:** adomingo@djusd.net

Location: Davis Senior High

District Inventory #	Item (e.g.: desktop, laptop, projector, etc…)	Condition (e.g. Good, Broken, Obsolete)	Serial / other identifying number	Location
015954	desktop monitor	good	cn-ovhpx3-7444519k-a1pu	DSHS counseling office
015954	desktop computer	broken	bj67wr1	DSHS Counseling office

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1. Fill out form as completely as possible.
2. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contacted.

Questions? Please reach out to Francisco Rojas in Instructional Technology at 530-757-5300.

Completed By: analilia domingo

Date Completed: 01/08/2020

Contact Name: ana domingo

Contact number: 530-757-5400 xt 160

IT Signature: Francisco Rojas

Date: 01/08/2020

Director of IT: Marcia Bernard

Date: 01/08/2020

Board Meeting Date:_____