DAVIS JOINT UNIFIED SCHOOL DISTRICT
TECHNOLOGY SURPLUS PICK-UP REQUEST

(Computer equipment over $500)

The following items are required to be approved for surplus by the Board of Education: Any item with a purchase price **OVER $500.**

Name: Francisco Rojas **Email:** frojas@djusd.net

Location: DSIS

District Inventory #	Item (e.g.: desktop, laptop, projector, etc…)	Condition (e.g. Good, Broken, Obsolete)	Serial / other identifying number	Location
013493	Dell Opti/ hard drive	obsolete	92Kdsc1	Front office
015617	Dell Windows hard drive	obsolete	1QNTDQ1	Front office
n/a	Samsung 170 S Monitor	obsolete	GH17LUSS	Front office
n/a	KLH TV/ DVD Player	good	KDT133UY	Front office

District Inventory #	Item (e.g.: desktop, laptop, projector, etc…)	Condition (e.g. Good, Broken, Obsolete)	Serial / other identifying number	Location

1. Fill out form as completely as possible.
2. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contacted.

Questions? Please reach out to Francisco Rojas in Instructional Technology at 530-757-5300.

Completed By: Shaney Whitbeck

Date Completed: 12/18/2019

Contact Name: Shaney Whitbeck

Contact number: 5307575333

IT Signature: Francisco Rojas

Date: 12/19/2019

Director of IT: Marcia Bernard

Date: 12/19/2019

Board Meeting Date:_____