

Davis Joint Unified School District  
Student Nutrition Services  
Milk / Dairy Products  
Bid #1920FoodSNS



**BID #1920 FoodSNS**

**Nutrition Services**

**Milk Products**

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Davis Joint Unified School District  
Student Nutrition Services  
1919 5<sup>th</sup> Street.  
Davis, California 95616  
(530) 759-2186

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**NOTICE TO BIDDERS**

**REQUEST FOR BID # 1920FOODSNS**

The Davis Joint Unified School District is requesting bids from providers of dairy and milk products to provide service for the District's milk and dairy program.

BID's must be received prior to **10:00 A.M., on Friday, May 31, 2019**. Bids must be submitted in a sealed envelope, marked with the Bid number and title, and returned to the Davis Joint Unified School District, Student Nutrition Services, 1919 5<sup>th</sup> Street, Davis, CA 95616.

BID's received later than the designated time and specified date will be returned to the bidder unopened. Facsimile (FAX) copies of the proposal will not be accepted.

The District reserves the right to accept or reject any or all proposals or any combination thereof and to waive any informality in the bidding process.

Copies of the bid documents may be obtained from **Davis Joint Unified School District, Student Nutrition Services, 1919 5<sup>th</sup> Street, Davis, CA 95616**. Refer any questions to: Karen Harris, email:[kharris@djUSD.net](mailto:kharris@djUSD.net) or Telephone: 530-759-2186

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**Bidder's Checklist**

**Bidder Name** CRYSTAL CREAMERY

Submit this Bidders Checklist with your bid document. Failure to submit this Checklist at bid opening may deem your bid as non-responsive.

<u>Required items</u>	<u>Page#</u>
Bidder Information Sheet	1 ✓
Bidder's Checklist (this form)	4 ✓
Service Level Agreement	13-15 ✓
Non-Collusion Declaration	16 ✓
Authorized Signature	17 ✓
Price Sheet (Attachment "A") ✓	
School Site Locations (Attachment "B") ✓	

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Service Level Agreement

Milk/Dairy Products

Agreement: Below are the details of the service expectations from the successful bidder upon receiving the award for this bid. Successful bidder must understand and agree to the following levels of service if they are to enter into an agreement with Davis Joint Unified School District. It is very important that the Bidder understands that the District's Milk/Dairy Product Bid not only includes the purchase of products, but includes service/delivery expectations that must be agreed to prior to entering into this agreement.

This is a one (1) year bid with the possibility of two (2), one (1) year extensions. This bid will be from July 1 thru June 30

1. All milk and milk products specified will be purchased from the successful bidder select. The District reserves the right to add or remove product as necessary due to school demand.
2. This proposal is for a one, two, or three times a week delivery.
3. District will provide start up amounts of products. Bidder will then gauge product usage and supply product as needed on delivery days and rotate product as needed. District will contact Bidder if additional product is needed. District will not be responsible for calling in number and codes.
5. Bidder submitting a bid shall specify biodegradable milk containers, which must be acceptable to the Nutritional Services Department. Seal of container shall not make it unduly difficult to open carton by small children nor produce noticeable leakage. Should a leakage occur, vendor will replace entire crate of milk upon being notified.
6. All milk products shall be Grade "A" pasteurized qualities standards, nutritional analysis must be provided immediately upon award of bid or upon request.
7. In the event deliveries are not made, which results in loss of reimbursement funds for the District's lunch program; upon satisfactory agreement between the awarded bidder and the District, the District will deduct the total lost reimbursement from the Supplier's current invoices.

*[Handwritten signature]*  
5/29/19

**Davis Joint Unified School District**  
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8. Advanced approval by Nutritional Services Department must be obtained prior to substitutions being made. Items substituted must be priced as the same as the item the District would normally receive.
9. Quarterly the successful bidder shall submit a complete listing with usages of all product purchased by the District.
10. All invoices and statements shall be sent to: Davis Joint Unified School District, 1919 5<sup>th</sup> Street, Davis, CA. 95616: Attention Student Nutrition Services.
11. The District reserves the right to add or delete product; increase or decrease amounts; add or delete site locations.
12. Failure to meet these specifications shall entitle the District to cancel the contract with 30 day notice.
13. All out of date products are to be picked up and credit issued as needed.

**Warehouse Delivery**

1. Milk shall be delivered a minimum of 12 working days prior to the code date indicated on the carton. Bad tasting or sour smelling milk shall be replaced immediately upon notification.
2. Milk will be delivered in a clean plastic carrying case.
3. Milk shall be delivered unwrapped with no plastic.
4. Milk and all dairy products shall be delivered in a refrigerated truck in an approved sanitary manner. Milk shall be delivered at 35 – 40 degrees.
5. Successful bidder shall arrange a predetermined time for deliveries to the warehouse by contacting the Kitchen Manager III. Miyuki Carson, (530) 757-5389.
6. Empty milk crates are to be picked up at the time of the next delivery.
7. All out of date products are to be picked up and credit issued as needed.

KD 2/29/14

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**Site Delivery**

1. Milk shall be delivered a minimum of 12 working days prior to the code date indicated on the carton. Bad tasting or sour smelling milk shall be replaced immediately upon notification.
2. Milk shall be delivered unwrapped with no plastic.
3. Milk will be stored in the school's milk coolers by the delivery person.
4. Delivery shall not be made so close to service time as to create concern by the school site and necessitate emergency deliveries by the Nutrition Services Department.
5. Deliveries will be accepted during operational hours and days only. (Schedule to be provided by Student Nutrition Services)
6. This proposal is for two or three times a week delivery. District will provide start up amounts of products. Bidder will then gauge product usage, set inventory par levels, and supply product as needed on delivery days and rotate product according to FIFO.
7. A duplicate of the signed invoice ticket shall be left at each location at the time of the delivery. An itemized monthly statement showing each delivery location must be sent to District's Nutritional Services Department. Quantities, item descriptions, unit prices and extended amounts must be shown on each invoice; this shall apply to all credits. The person receiving shall sign invoices and credits.
8. All out of date products are to be picked up and credit issued as needed

KD  
5/29/19

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**NONCOLLUSION DECLARATION TO BE EXECUTED BY AND SUBMITTED WITH BID**


I, KAREN DEMICHELE, declare that I am the party making the foregoing proposal, that the proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the proposal is genuine and not collusive or sham; that the proponent has not directly or indirectly induced or solicited any other proponent to put in a false or sham proposal and has not directly or indirectly colluded, conspired, connived, or agreed with any proponent or anyone else to put in a sham proposal, or that anyone shall refrain from responding; that the proponent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix any overhead, profit, or cost element of the proposal price, or of that of any other proponent, or to secure any advantage against the public body awarding the Contract of anyone interested in proposed Contract; that all statements contained in the proposal are true, and, further, that the proponent has not, directly or indirectly, submitted his or her proposal price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

5/29/19  
Date

CRYSTAL CREAMERY  
Name of Vendor

KAREN DEMICHELE  
Printed name of Authorized Company Representative

  
Signature of Authorized Company Representative

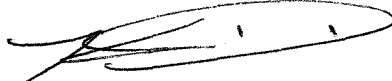


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**Authorized Vendor Signature**

**Proposal Submitted by:**

The undersigned declares under penalty of perjury under the laws of the State of California that the presentations made in this bid are true and correct.

5/29/19		KAREN DEMICHELI
Date	Signature/Title Dir. Bus. Admin ANALYST	Type or Print Name
CRYSTAL CREAMERY	529 KANSAS AVE	MODESTO CA 95351
Name of Company	Address	City and State
209-576-3472		209-576-3437
Area Code	Telephone Number	Fax Number
94-1415774		
Federal Tax Id Number		



**Davis Joint Unified School District  
Student Nutrition Services**

1919 5th Street  
Davis, CA 95616

**Addendum "A" Price Sheet**

This is not an order

Bid No. \_\_\_\_\_

Item No.	Item Description	Quantity	Unit	Pack	Unit Description	Bidder Use These Columns Only	
						Unit Price	Total
1	Milk, Grade A, 1% Low Fat	225,200	1/2 Pint	60	Case	0.2000	45,040
2	Milk, Grade A, 100% Non Fat, No HFC, Chocolate	231,725	1/2 Pint	60	Case	0.1900	44,028
3	Milk, Grade A, Whole	50	1/2 Gallon	Each	Case	1.9000	95
			<del>5/8 Gallon</del> 5 Gallon				
4	Milk, Grade A, 1% Low Fat	200	Box	Each	Case	19.2400	3,848
5	Sour Cream	50	#5	Each	Tub	7.90	395
Grand Total \$						93,406	

**Notice:** Manual Signature required - Unsigned Bids will be rejected.

Undersigned hereby proposes and agree to furnish and deliver the goods &/or services in accordance with terms, conditions, specifications, and prices herein quoted.

Signature of Bidder

DIR OF BUS ADMIN & ANALYSIS

Title

CRYSTAL CREAMERY

Company/Firm Name

529 KANSAS AVENUE

Street Address, City, State, Zip Code

MODESTO, CA 95351

209-576-3472

Phone

The site locations are as follows:

Birch Lane Elementary – 1600 Birch Lane, Davis CA 95616  
Cesar Chavez Elementary - 1221 Anderson Rd., Davis CA 95616  
Korematsu Elementary – 3100 Loyola Drive, Davis CA 95616  
Montgomery Elementary 1441 Danbury Street, Davis CA 95616  
North Davis Elementary – 555 E. 14<sup>th</sup> Street, Davis CA 95616  
Patwin Elementary – 2222 Shasta Drive, Davis CA 95616  
Pioneer Elementary – 5215 Hamel Street, Davis CA 95616  
Willett Elementary – 1207 Sycamore Lane, Davis CA 95616  
Emerson Jr. High – 2121 Calaveras Ave., Davis CA 95616  
Harper Jr. High – 4000 E. Covell Blvd., Davis CA 95616  
Holmes Jr. High – 1220 Drexel Drive, Davis CA 95616  
Davis High School 315 W. 14<sup>th</sup> Street, Davis CA 95616  
DaVinci Charter Academy 1400 E. 8<sup>th</sup> Street, Davis CA 95616  
Central Kitchen – 1919 5<sup>th</sup> Street, Davis CA 95616