



DAVIS JOINT UNIFIED SCHOOL DISTRICT SURPLUS ITEM REQUEST

The following items are required to be approved for surplus by the Board of Education:

- Any item with a purchase price of **\$500 or more.**
- Any item purchased as "equipment" or "furniture", regardless of purchase price.

Computer Equipment

- Please include ANY technology equipment (computers, printers, keyboards, etc) so that Technology can be notified of their deletion

Like items without individual inventory/serial or other identifying numbers may be grouped together, such as "140 student desks" or "50 ABC of Reading textbooks IBN #123456789".

District Inventory #	Description (books--include titles or IBN#)	Serial/other identifying number	Condition (e.g. Good, Broken, Obsolete)	Location (Site Name)	Location
15658	Dell Latitude 6420	33F3R1	Good	DO	North, Room 5
16649	Dell Latitude 6420	71VWRW1	Good	DO	North, Room 5
16688	Dell Latitude 6420	GSYXRW1	Good	DO	North, Room 5
17060	Dell Latitude 6430	1767MX1	Missing Battery	DO	North, Room 5
17662	Dell Latitude 6440	N/A	Good	DO	North, Room 5
20497	Dell Latitude 6440	36QLWZ1	Good	DO	North, Room 5
16667	Dell Latitude 6420	720YRW1	Missing Battery	DO	North, Room 5
16609	Dell Latitude 6420	GS3WRW1	Missing Battery	DO	North, Room 5
16618	Dell Latitude 6420	GS9WRW1	Missing Battery	DO	North, Room 5

16684	Dell Latitude 6420	721XRW1	Missing Battery	DO	North, Room 5
15274	Dell Latitude 6420	BTXPFS1	Good	DO	North, Room 5
16540	Dell Latitude 6420	GSYTRW1	Good	DO	North, Room 5
16533	Dell Latitude 6420	GSYXRW1	Good	DO	North, Room 5
16589	Dell Latitude 6420	GSCVRW1	Good	DO	North, Room 5
15658	Dell Latitude 6420	33F3R1	Good	DO	North, Room 5
16649	Dell Latitude 6420	71VWRW1	Good	DO	North, Room 5
16688	Dell Latitude 6420	GSYXRW1	Good	DO	North, Room 5
17060	Dell Latitude 6430	1767MX1	Missing Battery	DO	North, Room 5
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15274	Dell Latitude 6420	BTXPFS1	Good	DO	North, Room 5
16540	Dell Latitude 6420	GSYTRW1	Good	DO	North, Room 5
16533	Dell Latitude 6420	GSYXRW1	Good	DO	North, Room 5
16589	Dell Latitude 6420	GSCVRW1	Good	DO	North, Room 5

16672	Dell Latitude 6420	71QVRW1	Good	DO	North, Room 5
16529	Dell Latitude 6420	GS1YRW1	Good	DO	North, Room 5
N/A	Box of Power Supplies, Mice, Cisco Power Injectors	N/A	Good	DO	North, Room 5

1. Fill out form as completely as possible.
2. Submit to Francisco Rojas in Technology, frojas@djusd.net or fax 530-757-5300.
4. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contact.

Completed By: Chris Luce Date Completed: 1-Jun-19

Contact Name: Francisco Rojas Contact Number: 5307575300x117