

**CONTRACT NAME: AGREEMENT BETWEEN GRANLIBAKKEN TAHOE AND  
DAVIS JOINT UNIFIED SCHOOL DISTRICT**

**BRIEF DESCRIPTION OF CONTRACT:** This agreement is to provide lodging and meals at the Granlibakken Tahoe for the Davis Senior High School Jazz Choir students. This is an annual retreat that will be held on September 20, 2019, through September 22, 2019.

**FISCAL IMPACT:** Donations fund the expenses for this trip.



February 8, 2019

Bruce Colby  
Chief Financial Officer  
Davis High School

**Davis Sr. HS Jazz Choir**  
**September 20 to 22, 2019**

Dear Bruce,

We are delighted to have this opportunity of hosting the above meeting at Granlibakken and are pleased to confirm the following arrangements:

**ARRIVAL DAY/DATE: Friday, September 20, 2019**

**DEPARTURE DAY/DATE: Sunday, September 22, 2019**

**# OF NIGHTS: 2**

**# Of PARTICIPANTS: 38**

**# OF ROOMS:** Granlibakken will guarantee a block of 10 rooms (dorm rooms) until August 20, 2019 (30 days prior to arrival) at which time we reserve the right to release any unreserved space. Reservations received after this date will be on a space available basis. **Room type is guaranteed once deposit is received.**

**STUDENT PACKAGES:** All persons must be registered at Granlibakken and must participate in one of the following packages:

**PACKAGE #1:** The standard package for those participants who will be housed at Granlibakken includes:

- \* 2 nights' lodging (Fri/Sat)
- \* 2 full breakfasts (Sat/Sun)
- \* 2 lunches (Sat/Sun)
- \* 2 dinners (Fri/Sat)
- \* Gathering space
- \* Use of recreational facilities
- \* 20% tax and service

**STUDENT DORM ROOMS:**

The following all-inclusive package rates are based on \$71.00 per person, per day, max occupancy, plus 20% tax and service.

Max Occupancy: \$170.40 per participant, all-inclusive 2-night rate

**ROOMING LIST:** We will require a final rooming list by August 20, 2019, and any CANCELLATIONS received after **September 13, 2019** but prior to **September 17, 2019** are charged \$100.00 per person to the master account. CANCELLATIONS received after **September 17, 2019** and no shows are charged two nights at the package rate.

**CHAPERONE:** Granlibakken requires that there be one adult chaperone (25 years or older) per ten students.

**SCHEDULES:** We shall require your final schedule and meeting arrangements 1 month prior to your arrival.

**MEETING SPACE:** Meeting space is included in the All Inclusive Package. Meeting space is guaranteed from 1:00 p.m. on arrival date until 12:00 noon on departure date. Specific meeting space is not guaranteed. **Additional breakout rooms are not guaranteed and will be available only on a space available basis.** On site meeting room changes or changes to the Banquet Event Orders (BEO's) may be subject to a \$100.00 fee per change. These changes must be approved by the authorized on site coordinator who signs the BEO's.

**POLICIES:** Granlibakken requires our student guests to adhere to the following policies:

- California law prohibits drinking alcohol under the age of 21 and smoking under the age of 18
- Follow pool rules
- Standard courtesy and respect applies for staff and guests of Granlibakken
- Placer county noise ordinances go in effect at 10 p.m.
- Groups accept responsibility for any damages incurred during stay

**NAME BADGES:** All participants must have a Granlibakken name badge in order to participate in the meals and meetings. Name badges are issued by the Granlibakken front office during registration.

**CHECK-IN/OUT:** Lodging room check in time is 4 p.m. and checkout time is 11 a.m.

**FORCE MAJEURE:** The performance of this agreement by either party is subject to Acts of God (excluding normal snowfall within the Sierras), war within the continental USA, governmental authority including Homeland Security at "red" status at any time 30 days prior to guestroom arrival date, disaster, strikes (exception: Hotel may not terminate this contract for situations involving the Hotel's employees), civil disorder within twenty (20) miles of the Hotel, curtailment of transportation facilities (preventing at least 50% or more of the Group's attendees from attending), or any other emergency making it illegal or impossible to provide the facilities or to hold the meeting. This contract may be terminated without a cancellation charge for any of the above reasons by written notice from one party to the other.

**TRANSPORTATION:** Group transportation can be arranged at an additional charge with advance notice.

**MASTER BILLING:** All student packages, additional food and beverage items not included in the conference package, and authorized miscellaneous items (phone calls, copy and/or fax services, etc.) will be charged to the master account.

**DEPOSIT & PAYMENT:** We will require a non-refundable/non-transferable deposit in the amount of \$1,900.00 to confirm the above arrangements. 90% of the estimated final billing is due 30 days prior to arrival and is non-refundable/non-transferable. Final payment is due within 30 days of the invoice date. A service charge of 1.5% per month (18% per year) will be added to all amounts unpaid 30 days from date of invoice.

***Granlibakken must approve any materials you plan to send out regarding your upcoming meeting that include rates, descriptions of facilities and services, reservation forms, etc. prior to mailing. Any changes made to this contract must be initialed by both parties.***

If the above arrangements meet with your approval, please sign below and return one copy, along with your deposit, to our office by March 1, 2019. Please do not hesitate to call on us if you have any questions or if we may assist you in any way. We look forward to working with you and to a most successful retreat

Yours sincerely,

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Alexandra Montigny  
Sales Manager, Granlibakken Tahoe

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Bruce Colby, Chief Financial Officer  
Davis High School Choirs

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Date

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Date