

**CONTRACT NAME: AGREEMENT BETWEEN MICHAEL'S  
TRANSPORTATION SERVICE, INC. AND DAVIS JOINT UNIFIED SCHOOL  
DISTRICT**

**BRIEF DESCRIPTION OF CONTRACT:** This agreement is for roundtrip transportation to the Sacramento Zoo for the kindergarten classes at North Davis Elementary School on June 5, 2019.

**FISCAL IMPACT:** Donations and PTA contributions will cover the cost of this agreement.

# Confirmation

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## Michael's Transportation Service, Inc.

140 Yolano Drive  
Vallejo CA 94589  
Phone: (707) 643-2099  
Fax: (707) 643-4454  
Dispatch: (707) 643-2099  
www.bustransportation.com



**Number: 411629**

From: maritzam@bustransportation.com  
Sales Associate: Maritza Mora  
Order Date: 1/28/2019  
Customer NO.: 704  
Number of Vehicles: 1

NORTH DAVIS ELEMENTARY  
555 14TH STREET  
DAVIS CA 95616-

| Pickup  | Destination | Amount   | Misc. Charges | Total    |
|---|-------------|----------|---------------|----------|
| Wednesday 6/05/2019 Spot: 09:15AM Depart: 09:30AM |             | \$705.00 |               | \$705.00 |

NORTH DAVIS ELEMENTARY  
555 EAST 14TH ST  
DAVIS CA  
Return 6/05/2019 11:45AM  
Vehicle Type: 84 PAC SCHOOL BUS

SACRAMENTO ZOO  
3930 WEST LAND PARK DR  
SACRAMENTO CA 95822  
Depart From Destination 6/05/2019 11:15AM

KIMBERLY CHICOINE - Mobile Number: 530-757-5475  
Number of Passengers: 78  
72 KINDERGARDEN  
6 ADULTS

**Total: \$705.00**  
**Amount Paid:**  
**Balance Due: \$705.00**

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**CONTRACT TERMS**

***A 20% NON-REFUNDABLE deposit may be required to secure your reservation. Remaining payment is always due 10 (ten) business days prior to services rendered, unless other prior financial arrangements have been approved by Michael's Transportation Service, Inc.***

**1. PAYMENT TERMS:**

- A) Unless otherwise approved by Michael's Transportation Service, Inc., payment is due in FULL prior to your trip. Payment can be made via Check, Cash to driver, Purchase Order (PO), or Credit Card Authorization;
- B) If using a Purchase Order, please provide a copy of the actual Purchase Order prior to trip date.

**2. CANCELLATION POLICY: EFFECTIVE SEPT. 1, 2018**

- A. Cancellations made within 1-7 days of reservation date, 50% of total booking cost will be charged.
- B. Cancellations made on the day of your trip and or Cancel on the spot (Bus and driver dispatched) – 100% of total booking cost will be charged.
- C. Reservations are subject to cancellation if customer has not called to reconfirm the reservation prior to the trip.
- D. Cancellations due to weather can be rescheduled at no charge.

**3. OVERTIME POLICY:**

- A. Overtime charges will apply if actual return time exceeds contract return time.
- B. School Bus is \$80 per hour in increments of 15 minutes.
- C. Motor Coach, Limo Bus or Party Bus is \$100 per hour in increments of 15 minutes.

**4. OVERNIGHT STAY:**

- A. Customer is responsible for booking a Hotel room for driver(s) and ensuring the Hotel can provide parking for vehicle(s).
- B. Customer is responsible for sending a confirmation for Hotel to Michael's Transportation for driver(s), prior to trip.

**5. PARKING FEES:**

- A. Customer is responsible for any parking fees if deemed necessary.
- B. Pricing for parking vehicle is not included in price. Customer is responsible to pay for fees on-site.

**6. CLEANING & DAMAGE FEES:**

- A. Customer is subject to cleaning and/or damage fees if deemed necessary.
- B. Customer is responsible for ensuring the vehicle is clean prior to ending of trip(s).

**7. ALCOHOL POLICY:**

- A. No alcohol may be allowed without prior notice as to additional fees will be applied.
- B. No alcohol may be consumed by any persons unless all passengers are twenty-one (21) years of age.
- C. Michael's Transportation reserves the rights to refuse service if conduct of passenger(s) becomes hazardous or unsafe to other passenger(s) and driver.

**8. RUSH FEE:**

- A. Any reservation booked within 48 hours of trip date may be subject to a rush fee of \$100.

**9. GRATUITY:**

- A. Gratuity is not included in the price unless specified.
- B. Gratuity is Optional
- C. If you would like to add gratuity for the driver in advance, please let us know.

**10. DRIVER & CONTACT INFORMATION:**

- A. If requested, the assigned drivers name and work phone contact number can be provided. Driver information is not available till 2-3 business days prior to the trip. Direct contact with drivers is allowed after the driver has picked up your

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group. Drivers can not be contacted while they are driving.

**\*\*Michael's Transportation Service, Inc., is not responsible for any items left on the bus during or after trip(s)\*\***

Please sign this agreement and return via fax at {(707) 643-1906} confirm your trip, terms and conditions. Price is based on time and miles given when ordered. Final costs may be adjusted accordingly. Thank you for your business!

CUSTOMER'S SIGNATURE

DATE

Bruce Colby

3-8-19

**Bruce E. Colby**  
Chief Business Officer