

**CONTRACT NAME: AGREEMENT BETWEEN FOOTHILL-DE ANZA  
COMMUNITY COLLEGE DISTRICT AND DAVIS JOINT UNIFIED SCHOOL  
DISTRICT**

**BRIEF DESCRIPTION OF CONTRACT:** The Krause Center for Innovation, Foothill College, will provide a three-day program that will consist of a "Google for Education Summit". The program promotes a synthesis of content, technology and pedagogy that will build teachers' confidence in using educational technology and increase both teachers' and students' skills with communication, collaboration, critical thinking, and creativity and problem solving. The program will be scheduled during the week of June 17-21, 2019.

**FISCAL IMPACT:** The \$15,750 cost of this program is included in the approved budget.

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT**  
CONFIRMATION OF CONTRACTED SERVICES

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Date: February 6, 2019

Rody Boonchouy, Ed.D  
Associate Superintendent  
Instructional Services  
526 B St.  
Davis, CA 95616

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This Agreement between Davis Joint Unified School District (Agency) and the Board of Trustees of the Foothill-De Anza Community College District (College) confirms the arrangements the parties have made for the Krause Center for Innovation (KCI), Foothill College to provide a Professional Learning program for the District.

The three-day program (during the week of June 17 - 21, 2019) will consist of a Google For Education Summit on the first day followed by two additional days of training that will allow day one participants to gain deeper training on selected Google application areas. The underlying goal of the program is to promote a synthesis of content, technology, and pedagogy that will build teachers' confidence in using educational technology and increase both teachers' and students' skills with communication, collaboration, critical thinking, and creativity & problem solving.

**Training Details and logistics**

**Day 1: Google for Education Summit**

- The goal is for 150 - 200 or more educators from the region to attend the Google Summit. For the purposes of this proposal, the baseline planning is for 150 participants.
- The District will provide the facilities to hold the Summit and will receive 20 free registrations. The District has anticipated that up to 60 DJUSD educators may attend.
- For a cohort of 150, six classrooms and a larger area to hold a Keynote presentation will be required.
- The summit will consist of 24 distinct sessions that participants can sign up for.
- Schedule for the day: 8:30 - 9:30 Keynote; 9:45 - 11:00 session 1; 11:15 - 12:30 session 2; Lunch 12:30 - 1:30; 1:30 - 2:45 session 3; and 3:00 - 4:15 session 4.
  - During each session, six topics will be offered--each 1:15 in length.
  - If more educators sign up over the 150, an additional classroom and instructor for every additional 25 attendees will be needed. KCI has

experience with adding Summit sessions if registration exceeds original planning.

- The registration fee for the one-day summit is \$125 for attendees from outside of DJUSD. The registration fee will also cover food for the one-day Summit.
- KCI is responsible for all planning of the Summit: Determining sessions (with input from the District), presenters, lead instructor and onsite coordinators; participant registration and communication; and ordering food.
- KCI will provide a key point person to coordinate with District staff. The District will provide a corresponding person for the KCI coordinator to work with.
- KCI will also create marketing collateral and will advertise/market the event. The District will support this effort by reaching out to its local County Offices of Education.
- Total Cost for DJUSD to participate in the one-day Summit: \$3,750. Taking into account the 20 free seats for the District, the cost spread across 60 teachers to attend is \$62.50 per teacher.
- Technical requirements for successful Summit: the site must have wireless access and adequate bandwidth for up to 400 devices to access the Internet concurrently.

### **Days 2 and 3: Innovation Workshops**

- The planning assumes 60 - 100 educators will participate in the 2 days of training (60 from DJUSD and 40 from the region).
- Each day will offer three areas of concentration in three-hour workshops that will allow teachers more hands-on training in areas from the 1-day Summit.
  - Three sessions will be conducted in the morning. These three sessions will be repeated in the afternoon allowing for participants to sign up for 2 distinct areas of interest.
  - On day 3, three additional areas of concentration will be offered following the same approach.
- KCI will provide 3 instructors and 3 assistants for up to 100 participants. Each workshop will accommodate 33 - 34 participants and will have one instructor and one assistant to support the hands-on learning.
- KCI is responsible for all planning of the training with input from the District: KCI will arrange for instructors and assistants; participant registration and communication.
- KCI will provide a key point person to coordinate with District staff. The District will provide a corresponding person for the KCI coordinator to work with.
- KCI will also create marketing collateral and will advertise/market the training. The District will support this effort by reaching out to its local County Offices of Education.
- Total Cost: \$12,000. This cost covers all program activities for up to 100 participants: planning, the curriculum design and development, instruction, and KCI administrative costs.
  - If DJUSD wants to limit the 2 day training to its 60 teachers, the cost would be adjusted since there would be one less instructor and assistant: \$8,000 (\$66.66 per teacher/day).
  - These costs do not cover food. If KCI caters the two days (continental breakfast and lunch), the additional cost will be \$25 per person per day, for a total of \$50/person for the two days. This additional cost can range from

- \$3,000 for 60 teachers to \$5,000 for 100 teachers. KCI would only charge for the actual number of people registered for the two-day training.
  - If the District chooses to keep the training open to participants from other districts, KCI can handle those registrations for \$120/person for the two days. If the two days are only held for District teachers, the District will recruit the teacher participants.
  - Technical requirements for successful training sessions: the site must have wireless access and adequate bandwidth for up to 200 devices to access the Internet concurrently. The participants will all bring their own laptops.
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**Consideration:**

The services that are the subject of this agreement shall be for the benefit of Agency. In consideration of the services provided by the KCI, the Agency agrees to pay the KCI the amount determined as follows:

Agency shall pay the KCI a total of \$15,750.00 for the KCI to conduct the three-day program.

**Cancellation:**

The college retains the right to cancel this agreement prior to work begun in which case the Agency shall not be liable for any payments to the College.

The Agency retains the right to cancel this agreement 30 days or more before the services begin without a cancellation fee.

**Indemnification:**

The parties mutually agree that each will remain responsible for its own liabilities, damages, charges and expenses; and neither shall by this agreement transfer liability to the other.

**Notices:**

Any notice or correspondence required by this agreement shall be delivered personally or by United States mail, as follows:

**Correspondence to the College:**

Gay Krause  
Krause Center for Innovation  
Foothill College, Foothill-De Anza Community College District  
12345 El Monte Road  
Los Altos Hills, CA 94022  
Phone: 650-0949-7113  
Email: [krausegay@fhda.edu](mailto:krausegay@fhda.edu)

**Correspondence to the Agency:**

Rody Boonchouy, Ed.D  
Associate Superintendent

Instructional Services  
526 B St.  
Davis, CA 95616  
Email: [rboonchouy@djusd.net](mailto:rboonchouy@djusd.net)

**Invoices:**

College will invoice Agency upon commencement of work, payable within 30 days unless other prior arrangements have been made.

**Non-Discrimination:**

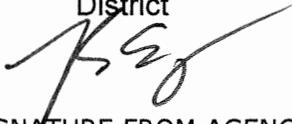
Neither party to this agreement shall, on the basis of ethnic group identification, religion, age, sex, color, or physical or mental disability unlawfully deny any person the benefits of or unlawfully subject any person to discrimination in the operation of this agreement.

Agency shall provide appropriate health and safety information to college faculty in accordance with prevailing Federal and State laws.

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TO BECOME EFFECTIVE, THIS CONFIRMATION MUST BE SIGNED AND RETURNED TO THE COLLEGE PRIOR TO COMMENCEMENT OF WORK.

AGENCY: Davis Joint Unified School  
District



SIGNATURE FROM AGENCY DATE

Bruce E. Colby  
Chief Business Officer

COLLEGE: Foothill- De Anza  
Community College District

Bret Watson,  
Assoc. Vice-President, Finance and Admin  
Services