

January 8, 2020

Dave Burke  
Director of Facilities, Maintenance and Operations  
Davis Joint Unified School District  
526 B Street  
Davis, CA 95616

Subject: Amendment #1 to Letter of Engagement for  
Accounting Services and Master Program Workbook (MPW) Maintenance  
and Support for Measure M Bond Program

Dear Mr. Burke:

This Amendment revises Capital Program Management, Inc., ("CPM") Letter of Engagement dated August 11, 2020 to extend services through December 31, 2021 and increase compensation from Nine Thousand Five Hundred Dollars (\$9,500) to Thirteen Thousand One Hundred Dollars (\$13,100), an increase of Thirty Six Hundred Dollars (\$3,600) .

**REVISE Paragraph 2 to Letter of Engagement** as follows:

CPM represents that it is skilled in performing work of a similar nature and will perform its work in accordance with the applicable professional standard of care. CPM will commence its work promptly upon Board approval and shall continue until December 31, 2021 or until notified by you that CPM's services are no longer required.

**REVISE Paragraph 3 to Letter of Engagement** as follows:

CPM shall be compensated for performance of the Services based upon hours actually expended in performing the services per Exhibit A, at the rates established in Exhibit B, for an estimated fee budget of Thirteen Thousand One Hundred Dollars (\$13,100), including reimbursable expenses incurred as provided in Exhibit C

Please review and, if acceptable, sign and return. We look forward to continue working with Davis Joint Unified School District to provide accounting services and being part of the Team to make Measure M a successful Bond Program.

Sincerely,  
CAPITAL PROGRAM MANAGEMENT, INC.



Mr. Mark Rosson  
President

[Signature on the following page]

The undersigned hereby approves the foregoing Agreement for professional services comprised of this letter, its Exhibits and the accompanying Standard Terms.

For: Davis Joint Unified School District

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Print: \_\_\_\_\_