DAVIS JOINT UNIFIED SCHOOL DISTRICT
TECHNOLOGY SURPLUS PICK-UP REQUEST

(Computer equipment over $500)

The following items are required to be approved for surplus by the Board of Education: Any item with a purchase price **OVER $500.**

Name: Teresa Nunes **Email:** tnunes@djusd.net

Location: Holmes Junior High

District Inventory #	Item (e.g.: desktop, laptop, projector, etc…)	Condition (e.g. Good, Broken, Obsolete)	Serial / other identifying number	Location
missing	Dell Power Edge 1300	Obsolete	.	G-45/G-46
missing	Dell Power Edge 2400	Obsolete		G-45/G-46
012500	Dell Power Edge T310	Obsolete		G-45/G-46
012083	Dell Optiplex 755			G-45/G-46
015536	Dell Optiplex 780			G-45/G-46
015537	Dell Optiplex 780			G-45/G-46
015581	Dell Optiplex 780			G-45/G-46
015582	Dell Optiplex 780			G-45/G-46
015583	Dell Optiplex 780			G-45/G-46
015584	Dell Optiplex 780			G-45/G-46
015955	Dell Optiplex 780			G-45/G-46
missing	Dell Optiplex 780		98H2QM1	G-45/G-46
013385	Dell Optiplex 320			G-45/G-46
013386	Dell Optiplex 320			G-45/G-46
017494	Dell Optiplex 7010			G-45/G-46
017674	Dell Optiplex 7010			G-45/G-46
missing	Dell Optiplex 7040			G-45/G-46
missing	Dell Optiplex 7040			G-45/G-46

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1. Fill out form as completely as possible.
2. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contacted.

Questions? Please reach out to Julie Ser in Instructional Technology at 530-757-5300.

Completed By: Teresa Nunes

Date Completed: 06/24/2020

Contact Name: James High, custodian

Contact number: 530-400-9824

IT Signature: _____

Date: _____

Director of IT: _____

Date: _____

Board Meeting Date:_____