# DAVIS JOINT UNIFIED SCHOOL DISTRICT
# TECHNOLOGY SURPLUS PICK-UP REQUEST

**(Computer equipment over $500)**

The following items are required to be approved for surplus by the Board of Education: Any item with a purchase price **OVER $500.**

**Name:** Cheryl Ozga **Email:** cozga@djusd.net

**Location:** Dept - Business Services

| District Inventory # | Item (e.g.: desktop, laptop, projector, etc…) | Condition (e.g. Good, Broken, Obsolete) | Serial / other identifying number | Location |
|---|---|---|---|---|
| 18683 | Dell CPU | obsolete | PMK2Y-KYHKD-JHB9B-HGQ76 | Business Services |
| 18645 | Dell CPU | obsolete | JB34P-22MWQ-7VQ7W-GWPHY | Business Services |
| 18682 | Dell CPU | obsolete | VRP6R-8D83C-CJH7Q-X26CF | Business Services |
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1. Fill out form as completely as possible.
2. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contacted.

**Questions?** Please reach out to Julie Ser in Instructional Technology at 530-757-5300.

Completed By: Heidi Laurenson

Date Completed: 02/28/2020

Contact Name: Cheryl Ozga

Contact number: 530-757-5300 x122

IT Signature: _____

Date: _____

Director of IT: _____

Date: _____

Board Meeting Date:_____