DAVIS JOINT UNIFIED SCHOOL DISTRICT
TECHNOLOGY SURPLUS PICK-UP REQUEST

(Computer equipment over $500)

The following items are required to be approved for surplus by the Board of Education: Any item with a purchase price **OVER $500.**

Name: sharon kuboyama **Email:** skuboyama@djusd.net

Location: Davis Senior High

District Inventory #	Item (e.g.: desktop, laptop, projector, etc…)	Condition (e.g. Good, Broken, Obsolete)	Serial / other identifying number	Location
015954	desk top	obsolete	BJ67WR1	counseling office
none	monitor	ok?	flat dell monitor	

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1. Fill out form as completely as possible.
2. You will be contacted by Technology regarding disposal of items once Board approval has been received. You must store all items on site until contacted.

Questions? Please reach out to Julie Ser in Instructional Technology at 530-757-5300.

Completed By: _____ Date Completed: 10/20/2020

Contact Name: sharon kuboyama Contact number: 530 75754000 x158

IT Signature: _____ Date: _____

Director of IT: _____ Date: _____

Board Meeting Date:_____