

## **AGREEMENT FOR SEARCH & RECRUITMENT SERVICES**

### *Search for Chief Business and Operations Officer*

This is an Agreement between the **DAVIS JOINT UNIFIED SCHOOL DISTRICT**, hereinafter referred to as “Client,” and **SCHOOL SERVICES OF CALIFORNIA INC.**, hereinafter referred to as “Consultant,” entered into as of May 20, 2020.

## **RECITALS**

**WHEREAS**, the Client needs assistance with its Chief Business and Operations Officer search and selection process; and

**WHEREAS**, the Consultant is professionally trained and competent to provide these services; and

**WHEREAS**, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

**NOW, THEREFORE**, the parties to this Agreement do hereby mutually agree as follows:

1. The Consultant agrees to assist the Client in the selection of a Chief Business and Operations Officer in the following manner:

Interview appropriate district officials, prepare a brochure and other advertising materials, recruit candidates, receive applications and confidential papers and assemble files, assist the expert panel in the screening process, and all other matters pertinent to assisting the Superintendent in the selection of a Chief Business and Operations Officer.

2. The Client agrees to pay Consultant for services rendered under this Agreement a fee of \$17,700, plus expenses. Consultant will bill the Client at appropriate intervals for services completed and expenses accrued to that date. “Expenses” are defined as actual expenses for items such as advertising, brochure printing, mailing, telephone, travel costs, duplicating, and screening and reference checking.

The terms of this Agreement are valid for sixty (60) days from May 20, 2020, unless this contract is executed. After that period, new terms may be agreed upon after further review of the needs of the Client.

3. This Agreement shall be effective as of May 20, 2020, and shall terminate upon completion of the project, which is estimated to be August 31, 2020.
4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor, and is not an employee of the Client.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed as indicated below.

BY \_\_\_\_\_  
Matthew Best  
Deputy Superintendent  
Davis Joint Unified School District

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
Debbie Fry  
Associate Vice President  
School Services of California Inc.

DATE: \_\_\_\_\_