

May 12, 2020

Davis Senior High School
Attention: Jeff Lorensen

Dear Jeff:

Your school has requested Shutterfly Lifetouch, LLC to authorize a one-time use of certain digital images captured by Lifetouch during the 2019-2020 school year to produce (or have a third-party processor produce) an audiovisual presentation commemorating the school year. The school intends to make the presentation available to the families of students at no charge.

Based on this understanding, Shutterfly Lifetouch, LLC is willing to provide a limited copyright release to allow the use as described above, provided that this letter is signed by an authorized representative of the school and returned to the undersigned. By signing this letter, you acknowledge and agree that the school is solely responsible for obtaining any necessary permissions from the parents of students included in the presentation, and for ensuring that the school's intended use and distribution of the presentation complies with applicable laws, regulations and school district policies.

If these terms are acceptable, please confirm the School's agreement by your below signature. Then, please return a fully signed copy of this letter to my attention via email. Please contact me with any questions you may have.

Very truly yours,

ACKNOWLEDGED AND AGREED:

By  5-12-2020
Printed Name Bruce Colby
Title Chief Business Officer
DTUSD

Date 5/12/2020