

Grant Award Notification

GRANTEE NAME AND ADDRESS Davis Joint Unified School District 526 B Street Davis, CA 95616-3811	CDE GRANT NUMBER		
	FY	PCA	Vendor Number
	19	23011	72678
Attention John Bowes, Superintendent	STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY
Program Office WorkAbility I, Site 165	Resource Code	Revenue Object Code	57
Telephone 530-757-5300	6520	8590	INDEX
Name of Grant Program 2019-20 WorkAbility I Program			0663

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$94,515		\$94,515		7/01/2019	6/30/2020

CFDA Number	Federal Grant Number	Federal Grant Name	Federal Agency

I am pleased to inform you that you have been funded for the WorkAbility I Program.

This award is made contingent upon the availability of funds. If the Legislature acts to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Penny Cobb, Associate Governmental Program Analyst
 Opportunities for All Branch
 Special Education Division, Programs and Partnerships Unit
 California Department of Education
 1430 N Street, Room 2401
 Sacramento, CA 95814-5901

California Department of Education Contact Nicolas Wavrin	Job Title Education Programs Consultant
Email Address NWavrin@cde.ca.gov	Telephone 916-327-3932
Signature of the State Superintendent of Public Instruction or Designee 	Date February 24, 2020

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent Mallory Arevalos	Title Director of Fiscal Services
Email Address marevalos@djustd.net	Telephone 530-757-5300 x125
Signature 	Date 3/5/2020

Grant Award Notification (Continued)

Conditions of the Grant Award

1. General Assurances are hereby incorporated by reference. The California Department of Education (CDE) has agreed to accept the assurances your agency currently provides in the Consolidated Application. The CDE will verify if your agency has submitted required certifications and assurances on the CDE Request for Applications web page at <https://www.cde.ca.gov/fg/aa/co/ca19rfa.asp> prior to initial grant award payment.
2. **Note to Nonpublic Schools (NPS):** The CDE has agreed to accept the signed Drug-Free Workplace Certification your agency currently provides with the end-of-year renewal application. The CDE will verify that your agency has submitted the required certification prior to initial grant award payment.
3. This WorkAbility I (WAI) grant shall be administered in accordance with the provisions of the Individuals with Disabilities Education Act (IDEA) and in compliance with laws and regulations from the CDE, the Employment Development Department (EDD), and the state and federal Departments of Labor.
4. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the Grant Award Notification (AO-400) which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed AO-400 to the CDE. Upon receipt, an initial payment will be issued to your County Treasurer or agency. All approved project funds must be expended within the designated award period.
5. Grant funds must be used to implement the WAI Program as indicated in the project plan and consistent with California *Education Code* 56471 Section (e), "Workability project applications shall include, but are not limited to, the following elements: (1) recruitment, (2) assessment, (3) counseling, (4) preemployment skills training, (5) vocational training, (6) student wages for try-out employment, (7) placement in unsubsidized employment, (8) other assistance with transition to a quality adult life, and (9) utilization of an interdisciplinary advisory committee to enhance project goals."
6. The following program evaluation and renewal information will be compiled and submitted by the WAI grantee to the CDE: (a) student data; (b) program funds [staffing and program cost]; and (c) End-of-Year Report and Renewal Application.
7. Grantees must serve all students for which funding was received.
8. Grantees must place into employment at least 15 percent of the students for which funding was received.
9. Grantees must achieve a score of "Basic/Developing" on the Education Code Report: a numerical score of no less than nine for high schools and no less than seven for middle schools.
10. Grantees must have representation by their WAI Program staff at two regional meetings and one required state meeting per year.
11. If a grantee receives advisory and standing committee funds, then attendance by advisory and committee members is required at up to four committee meetings per year.
12. The grantee must maintain expenditure reports with supporting evidence and be prepared to submit them to the CDE upon request. The CDE has the authority to conduct program and fiscal reviews or audits.
13. The grantee must submit to the CDE an **Interim Expenditure Report** no later than **February 27, 2020**, for reporting actual expenditures from **July 1, 2019, through December 31, 2019**. If reported interim expenditures are less than the initial payment, then the scheduled interim payment will be reduced proportionately.

14. The grantee must submit to the CDE a **Final Expenditure Report** no later than **August 1, 2020**. Upon receipt of the Final Expenditure Report, up to 100 percent of the grant total will be reimbursed. Failure to submit the Final Expenditure Report prior to next year's state grant award issuance will affect the timely release of next year's payment and will result in conditions imposed on the grant.
15. Funds will be used for excess cost of normal expenditures when applied to staff, materials, and services that are not typically provided to students receiving special education services and that are necessary for the participation in this program.
16. The WAI grantee will provide information to WAI students with intellectual and developmental disabilities (ID/DD) ages 16 and above regarding Employment First, opportunities for employment, and supports to achieve Competitive Integrated Employment.
17. Students receiving special education services will be provided equal access to vocational education/technical/career programs and initiatives.
18. Every employed WAI student under the age of 18 shall have an approved work permit on file at the employment site, and a copy shall be filed with the WAI grantee.
19. Work-based learning opportunities must be provided in compliance with the Work Experience Education (WEE), Regional Occupational Center and Programs (ROC/P).
20. The WAI program does not discriminate on the basis of race, color, national or ethnic origin, gender, or disability in the administration of its program and complies with all laws and regulations of the Americans with Disabilities Act and other appropriate legislation.
21. The WAI grantee shall be a California public school district, NPS, county office of education, or the state special schools for the deaf and blind.
22. The WAI grantee shall have support of the local governing board.
23. The WAI grantee shall collaborate and leverage resources to provide a full array of student services with minimum administrative cost.
24. The WAI grantee shall be accountable as defined by student, program, and fiscal outcomes.
25. The WAI grantee shall actively participate in community of practice efforts, involving key stakeholders.
26. Students who participate in the WAI work experience program will be paid at least minimum wage. There is an exception for learners who may be paid not less than 85 percent of the minimum wage rounded to the nearest nickel during their first 160 hours of employment in occupations in which they have no previous similar or related experience.
27. Minimum wage will not exceed the prevailing minimum wage of the city in which the student is employed.
28. All WAI students will be placed into employment settings that are in the least restrictive environment and that facilitate movement toward postschool integrated employment.
29. The WAI grantee will enter into a Local Partnership Agreement (LPA) with core partners (local educational agencies, Department of Rehabilitation districts, and regional centers) and be prepared to submit to the CDE documentation of the LPA upon request.
30. All WAI programs and their grant personnel are prohibited from text messaging while driving a government-owned vehicle or while driving their own privately owned vehicle during official grant business, or from using

government-supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009.

31. Under authority of the CDE, if the grantee is identified as noncompliant in any of the aforementioned areas, conditions will be imposed on the grant. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Those grantees with violations will receive notification of conditions on their grant and will be instructed to develop a plan of action to remedy the noncompliance. No payments will be released to agencies with conditions on their grant until the CDE receives written notification from the agency agreeing to the conditions of the grant.

If you have any fiscal questions regarding this grant, please contact Thomas Williamson, Associate Governmental Program Analyst, Special Education Division, by phone at 916-327-3530 or by email at SEDgrants@cde.ca.gov.

cc: Business Fiscal Officer: Expenditure Report