



APPLICATION FOR CHAPTER CHARTER*

The R. W. Emerson Junior High School Chapter hereby applies for Charter
(school)
by the California Association of SkillsUSA Inc.
(state)

We certify that students supporting this Charter are enrolled in bona-fide technical, skilled and service occupations education classes, which may include health occupations, meeting the requirements of the State Plan for Career and Technical Education. It is requested that a Certificate of Charter evidencing affiliation be issued to the above-named school. As required by SkillsUSA, we hereby submit a copy of our constitution and bylaws.

Jo Eberle

Chapter Advisor

Signature

R. W. Emerson Junior High School

School Name

2121 Calaveras Avenue

Address

Davis CA 9561

City

State

ZIP

jeberle@djud.net

Advisor Email Address

Scott Thomsen

School Administrator

Signature

2121 Calaveras Avenue

Address

Davis CA 9561

City

State

ZIP

Date Submitted

612 356 8224

Telephone

Bruce E. Colby
Chief Business Officer

12/1/19

INSTRUCTIONS:

Send one copy of this application with a copy of your chapter constitution and bylaws to the director of your state SkillsUSA association. For the director's address, go to: www.skillsusa.org/about/state-directors/.

**Submission of this application represents an official request by the local Board of Education for educational services to be provided by the State Board of Career and Technical Education in cooperation with SkillsUSA Inc.*

FOR STATE USE ONLY

RECEIVED: _____

APPROVED: _____
State Association Director or Corporate Member, SkillsUSA Inc.

DATE: _____

COPY RETURN DATE: _____



[Home > About](#)

About

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel.

Mission Statement: SkillsUSA empowers its members to become world-class workers, leaders and responsible American citizens. SkillsUSA improves the quality of our nation's future skilled workforce through the development of Framework skills that include personal, workplace and technical skills grounded in academics.

SkillsUSA serves more than 360,000 students and instructors annually. This includes 20,926 instructors who join as professional members. Including alumni, SkillsUSA membership totals over 400,000. SkillsUSA has served more than 13.5 million annual members cumulatively since 1965.

Helping Students Excel

[Why Career and Technical Education?](#)[Our Impact](#)[SkillsUSA Framework](#)[Success Stories](#)

State & Local Chapters

[Start a Chapter](#)[State Association Directors](#)[Dues, Deadlines and Conference Dates](#)[Chapter Leaders](#)

National Organization

[Overview of SkillsUSA](#)[Headquarters Office](#)[Board of Directors](#)[National Officers](#)[Alumni and Friends Executive Board](#)[History and Brand Resources](#)[Values and Vision](#)[Annual Report](#)[Theme](#)[SkillsUSA Foundation](#)[Official National Partners](#)[Careers at SkillsUSA](#)

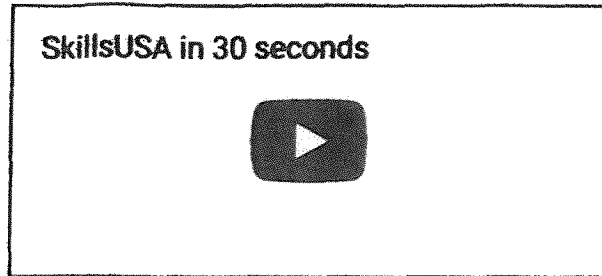
SkillsUSA in 30 Seconds

Success Stories

Sometimes, you have to step outside your comfort zone, Samantha Dorwin says. With the help of a...[Read More](#)

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A short answer to the question, "What is SkillsUSA?"



Contact / Join / Donate / Shop

SkillsUSA Inc. 14001 SkillsUSA Way • Leesburg, Virginia 20176-5494
703-777-8810 • FAX: 703-777-8999

SkillsUSA Inc. is a national nonprofit and tax-exempt student organization under the Internal Revenue Service Code, Section (501)(c)(3).

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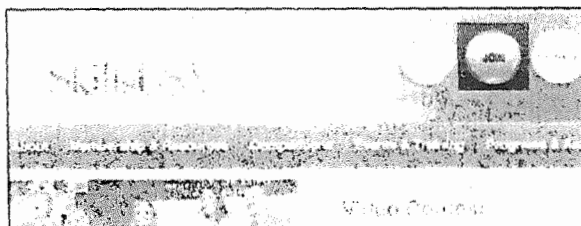
OK **PRIVACY POLICY**

STEP-BY-STEP instructions



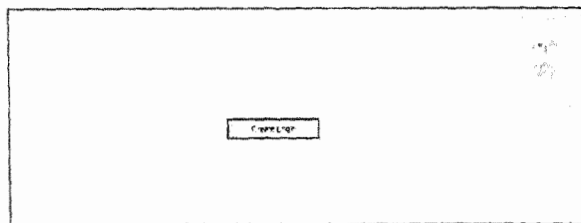
1

Go to the SkillsUSA website at www.skillsusa.org and locate **JOIN** at the top of the page. Click the **JOIN** button to proceed.



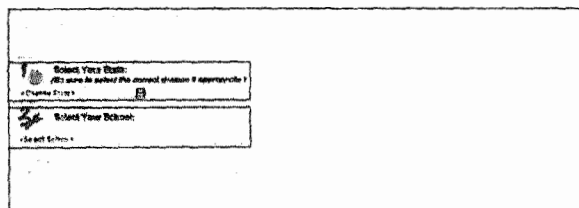
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If you are a new advisor, you will need to create a login by clicking on the **Create Login** button. If you are a current advisor, simply log in and proceed to the registration page, then continue to follow the instructions in **Step 7**.



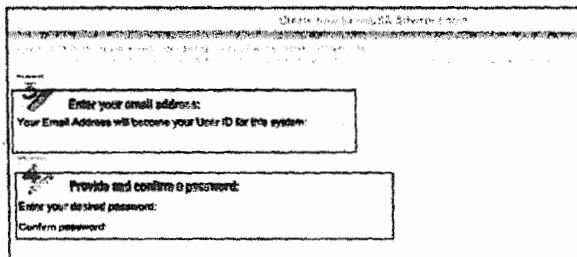
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When creating your login for the first time, you will be asked to select state and school. You must have an active chapter to be able to locate your school. If your chapter is not active, you will need to contact SkillsUSA at 844-875-4557.



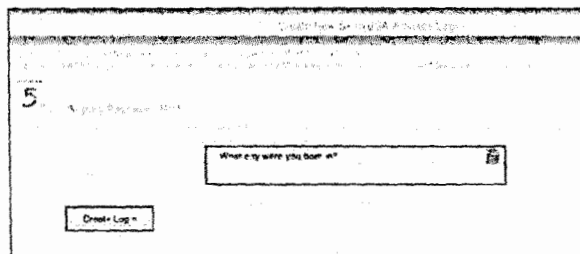
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Next, you are required to enter a valid email address and provide a password.



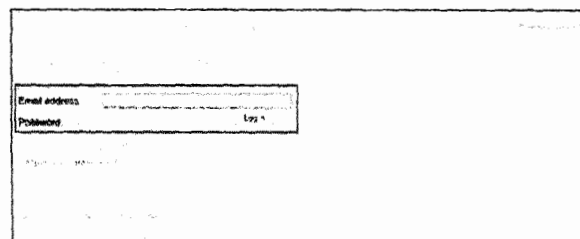
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If prompted, please answer the Secret Question for password security, then select **Create Login**.



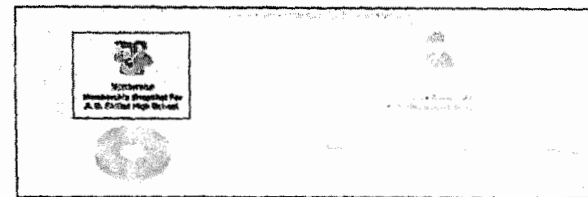
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You will be taken back to the Login screen. Use your email address and password to log in.



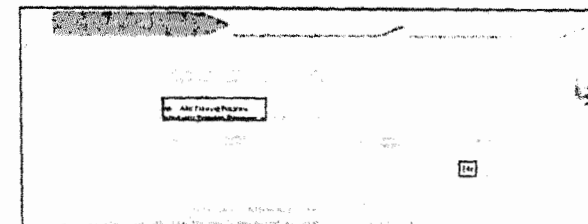
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Here you will be able to add members or register for conferences. Select **Membership** to add members.



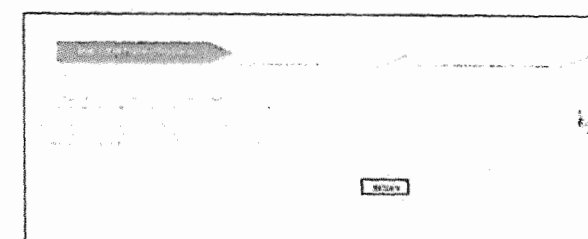
8

If you are a new advisor, you will need to **Add Training Program** (the field you teach). If there is not a new training program to add, but instead there is a change in advisor, simply select **EDIT** on the line of the former advisor's training program to change the name and email to reflect your name.



9

Now you are ready to join members. Select **Members** to begin to add membership.



10

Then select **Add Member** and the Membership Details record will appear.

11

Complete the requested information for each member. Students should only be entered into one training program to prevent duplicates. Continue to save and add new members until all members have been entered into the system. Be sure to enter yourself as a Professional member.

NOTE: Advisors who were professional members last year have been automatically entered as a professional for the current year. Please verify that your email address is current and delete advisors that are no longer with the school.

| First | Last | Birth | Gender | Division | Type | Grad Year | Ethnicity | Email | Addr. 1 | Addr. 2 | City | State | Zip | Home # | Work # |
|-------|------|-------|--------|----------|------|-----------|-----------|-------|---------|---------|------|-------|-----|--------|--------|
| | | | | | | | | | 14001 | | | | | | |

12

You are ready to submit your membership to SkillsUSA by selecting **Join Now**. Follow the steps for payment method and an invoice will be generated. Please be reminded there can be no deletions or changes once membership has been submitted.

13

To print a copy of your invoice, simply select the **Invoices** button on the Edit Training Program Screen.

CONGRATULATIONS!

You have joined SkillsUSA. You are able to return at any time and add new members or print invoices. For assistance in growing your chapter or help in registering members, call the SkillsUSA Hotline toll free at: **844-875-4557**.

PAYMENT REQUIREMENTS AND OPTIONS

By submitting membership online, you are agreeing to pay the stated SkillsUSA membership fees. Student membership runs annually from Sept. 1 to Aug. 31. Services begin when membership is submitted.

If paying by Visa, MasterCard or American Express: Go to Edit Training Program screen, click button "Invoices" next to your training program, click "Pay Now" or to pay for all school invoices click the button at the bottom of the screen "School-Wide Invoice" and click the credit card link. Enter your credit card information as requested.

If paying by check: Please send a copy of your membership invoice with the check.

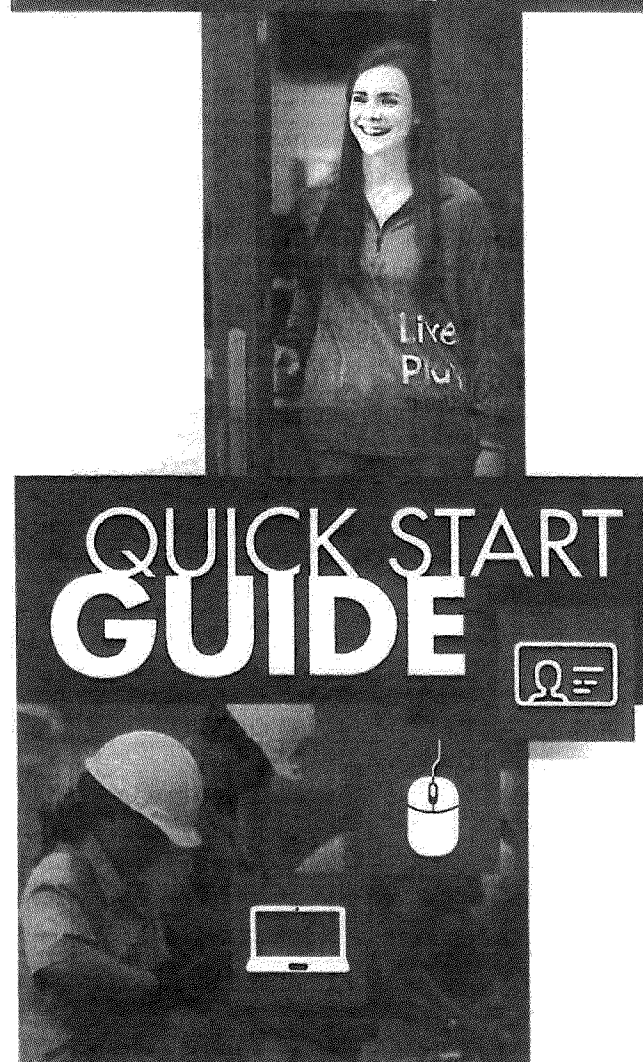
If using a purchase order: When checking "Join Now," enter your PO number in the Payment Option box on the website. Then, submit your purchase order and a copy of your membership invoice to your school accounting office for payment. Please follow up to be sure your invoice is paid. After March 1, no purchase orders are accepted; all membership must be prepaid by credit card or check. Ensure that you provide a current email address when submitting your membership so you can receive your free professional membership incentives.

Note: Payments for all membership submitted is required for your students to be eligible for national competitions or to serve as national voting delegates or national officer candidates.

Mail a copy of your membership invoice and payment to:

SkillsUSA Inc.
Attn.: Membership
14001 SkillsUSA Way
Leesburg, VA 20176-5494

Membership Site



QUICK START GUIDE

CALIFORNIA

One of the best resources for you in California is your state director. You can contact him to learn about state activities such as Fall Leadership Conferences, chapter operations, Career Essential Training or Regional and State Championships.

Clay Mitchell
SkillsUSA California State Director
California Department of Education
1809 S Street
Suite 101-274
Sacramento, CA 95811
916-573-1421
clay.mitchell@skillsusaca.org

More great information for teachers and students in California can be found at the SkillsUSA California website:
www.skillsusaca.org

Dues include state and nationals

Traditional membership:

| | | <u>Total</u> |
|--|--|--------------|
| Student (Post-Secondary) | | \$40.00 |
| Professional (Middle School/High School/Post-Secondary) | | \$40.00 |
| Middle school and high school affiliation membership contact your state director | | |

- The state deadline for membership registration is **February 28th**
- Post-Secondary: Minimum of 7 student members and 1 professional member to start a chapter.
- Middle School & High School: Minimum of 25 student members and 1 professional member to start a chapter.
- Fall Leadership Events are held within each of the 6 regions (check state website for details).
- State Leadership & Skills Conference: Check state website for details.