

**CONTRACT NAME: CALIFORNIA DEPARTMENT OF EDUCATION UNIVERSAL  
BREAKFAST REQUEST FORM**

**BRIEF DESCRIPTION OF CONTRACT:** DJUSD has requested to participate in the California Department of Education's Universal Breakfast Program at Montgomery Elementary, Harper Junior High and Davis Senior High Schools in 2019-20. This program provides free breakfast for all students.

### Universal Breakfast Request Form

Sponsor Name: Davis Joint Unified School District
CNIPS ID: 5772678
Vendor Number: 726700
Mailing Address: 526 B. Street
City: Davis
State: CA
ZIP Code: 95616

Universal Breakfast is an option that allows school food authorities (SFA) participating in the School Breakfast Program to provide breakfast at no cost to all students regardless of their eligibility for free or reduced-price meals. In addition, agencies can use the nonprofit school food service account (i.e., cafeteria fund) to cover the cost of breakfast meals served to students certified for reduced-price or paid meals. While all participating students receive a free breakfast, SFAs must still claim each breakfast according to the number of breakfast meals served to free, reduced-price, and paid students. SFAs can use cafeteria funds to support Universal Breakfast; however, the SFA's cafeteria fund must be reimbursed from nonfederal funds if the cafeteria fund alone cannot support Universal Breakfast. This option is not available to school sites that are operating Provision 1, 2, 3, or the Community Eligibility Provision.

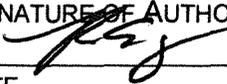
SFAs seeking to participate in Universal Breakfast must apply by completing this form and submitting it to the California Department of Education Nutrition Services Division prior to July 1 of each school year.

Please initial the following statements. The SFA named above will:

1. Provide reimbursable breakfast meals at no cost to all students regardless of their eligibility for free or reduced-price meals. Initial here REC
2. Take daily point of service counts to determine the number of free, reduced-price, and paid (i.e., full price) breakfast meals served to students. Initial here REC
3. Claim meals based on the number of breakfast meals served to free, reduced-price, and paid students. Initial here REC
4. Pay for the difference between the cost of all breakfast meals served and the federal reimbursement with funds from sources other than federal funds if the cafeteria fund cannot support Universal Breakfast. Initial here REC
5. Indicate which sites are participating in Universal Breakfast in the Child Nutrition Information and Payment System by checking the appropriate box in Section B of the site application in the application packet. Initial here REC

This form must be signed by the food service director and/or person authorized to sign

commitments that are legally binding directly through delegation by the governing body of the school district or charter school, residential child care institution, or by the county superintendent of schools.

SIGNATURE OF AUTHORIZED OFFICIAL 	PRINT NAME Bruce E. Colby
DATE 6-20-19	TITLE Chief Business Officer
PHONE NUMBER 530 757 5300 x 122	E-MAIL bcolby@djud.net

Submit completed form by mail:

**California Department of Education  
 Nutrition Services Division  
 ATTN: SNPU County/Program Specialist  
 1430 N Street, Suite 4503  
 Sacramento, CA 95814**

CDE USE ONLY		
Signature of SNP Specialist:	Print Name:	Date:
Processing Details: <input type="checkbox"/> Send to permanent file Date: _____		

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
 Office of the Assistant Secretary for Civil Rights  
 1400 Independence Avenue, SW  
 Washington, D.C. 20250-9410
- (2) Fax: 202-690-7442
- (3) E-mail: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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